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**TPO Executive Board
August 22, 2007
9:00 a.m.
Small Assembly Room
City/County Building
Knoxville, Tennessee**

AGENDA

Determination of Quorum

9:00-9:05

1. Approval of May 23, 2007, Minutes

Action Possible Action Discussion Information

Presenter: Mayor Bill Haslam, Chair

Item Summary: Approval of May 23, 2007, TPO Executive Board minutes.

Background: **Attachment #1 – May 23, 2007, Minutes.**

9:05-9:10

2. Approval of Resolution Amending the 2007 Unified Planning Work Program (UPWP)

TPO Technical Committee Recommends Approval

Action Possible Action Discussion Information

Presenter: TPO staff

Item Summary: By the end of the fiscal year, Sept. 30, the TPO anticipates cost overruns for two tasks: Public Involvement and Long Range Planning. Staff is recommending moving funds from two other task items, Management Systems and Direct Charges, to cover these anticipated cost overruns. The attached Tables reflect the changes to be made.

Attachment #2a – Resolution and Budget Memo.

Attachment #2b – Amended Budget Tables.

Background: The contract between the TPO and TDOT stipulates that budget amendments greater than 15% be approved by the TPO Board.

- 9:10-9:15 **3. Approval of Resolution Adopting the 2008 Unified Planning Work Program (UPWP)**
TPO Technical Committee Recommends Approval
- Action Possible Action Discussion Information
Presenter: TPO staff
Item Summary: The TPO is required to prepare an annual work program outlining planning studies and tasks to be conducted by TPO participants. The major emphasis this year will be continued improvements to the travel demand model and the preparation of a transit development plan for KAT.
Attachment #3 - Work Program with the Resolution.
Background: TDOT and FHWA/FTA have all approved the 2008 UPWP.
- 9:15-9:20 **4. Approval of Resolution Adopting the TPO Public Participation Plan**
TPO Technical Committee Recommends Approval
- Action Possible Action Discussion Information
Presenter: TPO staff
Item Summary: Federal legislation passed in 2005 (SAFETEA-LU) requires some changes to the public participation process. These mandated changes place an increased emphasis on particular elements such as involving an expanded list of interested parties, increasing interagency consultation and emphasizing visualization techniques and electronically accessible information. TDOT and FHWA have reviewed the draft plan.
Background: Attachment #4a – Public Participation Plan with Resolution. Attachment #4b – Language Change, page 9-10. Attachment #4c – Comments from Public Meetings.
- 9:20-9:25 **5. Approval of Resolution Adopting TPO Prospectus**
TPO Technical Committee Recommends Approval
- Action Possible Action Discussion Information
Presenter: TPO staff
Item Summary: The prospectus outlines the roles and responsibilities of the participants in the TPO planning process. In addition major issues facing the TPO are briefly discussed. The prospectus will also include the bylaws for the TPO committees and agreements between agencies.
Attachment #5 – Prospectus with Resolution.
Background: According to SAFETEA-LU legislation, the prospectus can substitute for individual agreements.
- 9:25-9:30 **6. Approval of Memorandum of Agreement for Air Quality Conformity Analysis**
TPO Technical Committee Recommends Approval
- Action Possible Action Discussion Information
Presenter: TPO staff
Item Summary: Attached is a slightly revised MOA between the TPO, TDOT and Lakeway Area Metropolitan Transportation Planning Organization that specifies that the Knoxville TPO will be responsible for performing the regional

conformity determinations on our Long Range Plans and TIPs. It is updated to reflect the PM2.5 nonattainment area designation, and it also removes some of the dates that were included in the previous MOA that were specifically related to completing the first conformity determination during the previous go around. **Attachment #6 – Memorandum of Agreement**
Background: The original MOA was adopted by the Board in the fall of 2004.

9:30-9:35 **7. Approval of Memorandum of Agreement between East Tennessee South Rural Planning Organization and TPO**
TPO Technical Committee Recommends Approval

Action Possible Action Discussion Information

Presenter: TPO Staff

Item Summary: Consistent with a prior agreement with TDOT, TPO staff will provide technical support to the Knoxville Non-Attainment Area, which includes most of the East Tennessee South RPO.

Background: **Attachment #7 – Memorandum of Agreement**

9:35-9:40 **8. Draft Bylaws for the Executive Board**

Action Possible Action Discussion Information

Presenter: TPO Staff

Item Summary: Minor changes are proposed to reflect references to SAFETEA-LU and the new Rural Planning Organizations.

Attachment #8- Draft Bylaws.

Background: The current bylaws require that any changes be presented to the Technical Committee at least one month before a vote can be taken.

9:40-9:45 **9. Transportation Improvement Program (TIP) and Long Range Transportation Plan (LRTP) Update**

Action Possible Action Discussion Information

Presenter: TPO Staff

Item Summary: The 2008-2011 TIP documents how federal and state funds will be expended on highway and public transportation projects in the urban area. In response to SAFETEA-LU planning regulations, an MPO's long range transportation plan must be compliant to the planning regulations. Numerous changes were made to the plan to become in compliance. Some adjustments were made to the highway project schedule in recognition of higher construction costs and slower implementation.

Background: SAFETEA-LU requires a four-year TIP that is financially constrained. We have also included TDOT's proposed 2008-2011 list of projects for the regional area. The last update to the LRTP was in March of 2006.

9:45-9:50 **10. Other Business**

Appalachian Development Highway System – Corridor K

The Technical Committee deferred any action on this item until the completion of the study that is underway by TDOT.

TDOT sponsored I-40/81 corridor meeting

TDOT has scheduled a meeting for Tuesday, September 25 to provide a project overview, listing of corridor deficiencies and an array of potential solutions.

Technical Committee Meeting, September 11 at 9:00 a.m. in the Small Assembly Room of the City/County Building.

Special Executive Board Meeting, September __ at 9:00 a.m. and in the Small Assembly Room of the City/County Building

9:50-9:55 **11. Public Comment**

Members of the public may address the Executive Board with a five-minute time limitation.

9:55 **12. Adjournment**