

**TPO Technical Committee Minutes
September 11, 2018
9:00 a.m.
Small Assembly Room
City County Building
400 Main Street
Knoxville, TN**

The Knoxville Regional Transportation Planning Organization (TPO) Technical Committee met on September 11, 2018 at 9:00 a.m. in the Small Assembly Room of the City County Building in Knoxville, TN. Chair Jeff Ownby presided and called the meeting to order. It was determined that there was a quorum. Committee members were asked to introduce themselves.

*Wayne Blasius	City of Oak Ridge
*Brian Boone	City of Maryville
*Don Brown	ETDD, <i>for Terry Bobrowski</i>
*Megan Brooks	City of Alcoa
*Rich DesGroseilliers	Lakeway MTPO
*Troy Ebbert	TDOT, Region 1
*Karen Estes	Knox County CAC Transit
*Gerald Green	Metropolitan Planning Commission
*Jim Hagerman	City of Knoxville
*Chico Messer	Blount County
*Jeff Ownby	Sevier County
*Cindy Pionke	Knox County
*Jack Qualls	City of Loudon and Loudon County
*Melissa Roberson	Knoxville Area Transit
*Blake Sartin	Metro Knoxville Airport Authority
*Darryl Smith	Town of Farragut
*Bill Taylor	Anderson County
TPO Staff	
Partner Agency Staff	
Members of the Public	
*voting members	

A moment of silence was held in honor of those we lost on September 11, 2011.

1. Motion to Approve August 14, 2018 TPO Technical Committee Minutes

Item Summary: Approval of the August 14, 2018 TPO Technical Committee Minutes.

A Motion was made by Wayne Blasius and seconded by Cindy Pionke to approve the August 14, 2018 TPO Technical Committee Minutes. The Motion carried unanimously.

2. Motion to Recommend Approval of a Resolution to Amend the FY2017-2020 Transportation Improvement Program (TIP) to the Executive Board

Item Summary: KAT requested an amendment for a project exempt from air quality conformity. Staff recommends approval.

Discussion: Mike Conger reviewed the proposed amendment for the purchase of up to eight 35-foot electric busses and charging equipment for KAT. This project was from a 2017 CMAQ Call for Projects. The presentation is available on-line and can be found here:

https://knoxtrans.org/meetings/agendas/tech/sep18/TIP_Amendment_Presentation_Sep_2018.pdf

A Motion was made by Gerald Green and seconded by Wayne Blasius to recommend approval of a Resolution to amend the FY2017-2020 Transportation Improvement Program (TIP) to the Executive Board. The Motion carried unanimously.

3. Motion to Recommend Endorsement of Multimodal Access Grant Applications to be submitted to TDOT to the Executive Board

Item Summary: Two applications were received. A committee made up of TPO staff and community members has reviewed the applications, and the results of the review will be presented at the meeting. The projects received are: 1) City of Loudon: Downtown Traffic Flow and Pedestrian Improvements, and 2) City of Knoxville: Multi-Use Path along Chapman Highway. Staff recommends endorsement.

Discussion: Ellen Zavisca reviewed the applications received. Although staff had the opportunity to choose up to 3 projects both applications scored well into the 90's. It was noted there will be another Call for Projects for these funds in 2019 and again in 2020. The presentation is available on-line and can be found here: https://knoxtrans.org/meetings/agendas/tech/sep18/Multimodal_Access_Grants_Tech_Committee.pdf

A Motion was made by Jim Hagerman and seconded by Wayne Blasius to recommend endorsement of Multimodal Access Grant Applications to be submitted to TDOT to the Executive Board. The Motion carried unanimously.

4. Motion to Recommend Approval of the 2018 Update of the TPO Outreach Plan to the Executive Board

Item Summary: The draft public TPO Outreach Plan has been updated to reflect comments received from TDOT and FHWA over the past several months. Staff will review the update and changes since the April meeting. The draft Plan, Appendices and a Summary of Changes are available on the TPO website and can be found here: <https://knoxtrans.org>. Staff recommends approval.

Discussion: Ally Ketron summarized the proposed Updated Plan noting it was out for a 45 day public comment period earlier this year as well as under review by TDOT and Federal Highway Administration for their input. The Plan strives to reach out to priority populations and incorporates many different outreach tools to increase and improve opportunities to include the public in the planning process while increasing the efficiency and transparency of the process as well. The presentation is available on-line and can be found here:

https://knoxtrans.org/meetings/agendas/tech/sep18/TPO_Outreach_Plan_for_Adoption_9-11-18.pdf

A Motion was made by Chico Messer and seconded by Gerald Green to recommend approval of the 2018 Update of the TPO Outreach Plan to the Executive Board. The Motion carried unanimously.

5. Presentation on TDOT Performance Measures

Item Summary: TDOT has established targets for the second and third performance measure areas, known as PM2 and PM3 that deal with pavement/bridge conditions and system performance respectively. The TPO must adopt targets for these measures by November 16, 2018 and can choose to either support the state's targets or set our own. An overview of the performance measures and development of the state's targets will be provided.

Discussion: Michelle Christian, TDOT Office of Community Transportation and Mike Conger, TPO Staff gave an overview of Transportation Performance Management (TPM) target setting process. TPM is a strategic approach that uses system information to make investment and policy decisions to achieve national performance goals. It is an ongoing data driven process that improves communication between all stakeholders through a collaborative target setting process. It is synchronized with the Highway Safety Improvement Plan, Performance Based Planning and Programming and Asset Management. Ms. Christian and Mr. Conger reviewed the PM2 and PM3 targets set by TDOT in May 2018 along with highlighting the ongoing performance review process by FHWA. Mr. Conger noted staff's recommendation will be to support the PM2 and PM3 targets set by TDOT at this time although we will be tracking the data for our area, particularly for PM3 as we have that tool. As the date for adoption of these 2 targets is November 16, 2018 staff will be coming back before the Technical Committee and Executive Board in October. The presentation is available on-line and can be found here: https://knoxtrans.org/meetings/agendas/tech/sep18/TPM_Summary_MPO_mike_added2.pdf

6. Other Business

- Technical Committee meeting Tuesday, October 9, 2018 at 9:00 a.m. in the Small Assembly room of the City County Building. Jeff Welch explored moving this meeting to October 16, 2018 at 9:00 am which would also be held in the Small Assembly room of the City County Building. Members will be contacted accordingly.
- Executive Board meeting Wednesday, September 26, 2018 at 9:00 a.m. in the Small Assembly Room of the City County Building
- TDOT and the Multimodal Office of Public Transportation are pleased to announce the SFY19 IMPROVE Act call for projects. Transit providers that receive FTA 5307 or 5311 funds are eligible to apply for up to \$3M in funding for transit capital projects that further TDOT's three top priorities: safety, reduction of congestion, and economic development. For State Fiscal Year 2019, \$14.2 million is available. Projects will be competitively selected based on factors detailed in the grant application. Applications are due to TDOT on Wednesday, October 31, 2018.
- Jeff Welch noted Kelley Segars is moving onto other opportunities, highlighted her accomplishments while with the TPO and thanked her for 17 years of service.

7. Public Comment

There was no public comment.

8. Adjournment

A Motion was made by Chico Messer and seconded by Darryl Smith to adjourn the meeting. The Motion carried unanimously and the meeting was adjourned