



Draft Minutes

9:00 A.M. | Small Assembly Room

The Knoxville Regional Transportation Planning Organization (TPO) Technical Committee met on September 14, 2021 at 9:00 a.m. in the Small Assembly Room of the City-County Building. Chair Brian Boone presided and called the meeting to order. It was determined that there was a quorum. Committee members were asked to introduce themselves.

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|-----------------------|-----------------------------------|
| *Beth Collins | City of Lenoir City |
| *Megan Brooks | City of Alcoa |
| *Don Walker | Blount County |
| *Karen Estes | Knox County CAC Transit |
| *Kathryn Baldwin | Anderson County |
| *Catherine Olsen | Knox County Engineering |
| *Brian Boone | City of Maryville |
| *DeAnna Flinchum | Knoxville Commuter Pool |
| *Amy Brooks | Knoxville-Knox County Planning |
| *Blake Sartin | Metro Knoxville Airport Authority |
| *Jacob Wright | Knoxville Area Transit |
| *Harold Cannon | City of Knoxville Engineering |
| *Rick Yakubic | ETDD |
| *Jack Qualls | City of Loudon & Loudon County |
| *Rich DeGroseilliers | Lakeway MPO |
| *Troy Ebbert | TDOT, Region 1 |
| *Larry Gann | City of Clinton |
| *Wayne Blasius | City of Oak Ridge |
| *Daryl Smith | Town of Farragut |
| TPO Staff | |
| Partner Agency Staff | |
| Members of the Public | |

1 Call to Order

- a. Determination of a Quorum
- b. Introductions
- c. Amendments to the Agenda
- d. List of Commonly Used Acronyms attached as last page

2 Motion to Approve August 10, 2021 TPO Technical Committee Minutes

Item Summary: Approval of the August 10, 2021 TPO Technical Committee Minutes.

A Motion was made by Beth Collins and seconded by Blake Sartin to approve the August 10, 2021 TPO Technical Committee Minutes. The Motion carried unanimously 18-0.

3 Motion to Recommend Approval of a Resolution to the Executive Board Adopting Amendments to the FY 2020-2023 Transportation Improvement Program, Air Quality Conformity Report and Certifying that the Metropolitan Transportation Planning Process is Being Followed

Item Summary: TDOT requested amendments for three (3) air quality non-exempt projects.

Discussion: Craig Luebke briefly summarized the requested Amendments to the FY2020-2023 Transportation Improve Program. Mike Conger shared that the requested Amendments require an Air Quality Conformity Determination as Non-exempt Projects. Lastly, Mike Conger noted that public comment is accepted through Tuesday, September 21, 2021. The presentation is available online and can be found here: [Presentation](#)

STAFF RECOMMENDS APPROVAL

A Motion was made by Jack Qualls and seconded by Troy Ebbert to Recommend Approval of a Resolution to the Executive Board Adopting Amendments to the FY 2020-2023 Transportation Improvement Program, Air Quality Conformity Report and Certifying that the Metropolitan Transportation Planning Process is Being Followed. The Motion carried unanimously 18-0.

4 Motion to Recommend Approval of a Resolution Approving Section 5310 Special Allocation Funds to the Executive Board

Item Summary: The TPO has been awarded – Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and American Rescue Plan Act (ARPA) funding under our Federal Transit Administration (FTA) Section 5310 Program. The 5310 Program aims to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding transportation mobility options. This funding is only available for operations and limited to agencies who have had a previous operating contract with the TPO. Qualified agencies were asked to submit an application for funds. Staff recommends funding all three applications.

Discussion: Doug Burton explained that the TPO has been awarded Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and American Rescue Plan Act (ARPA) funding under our Federal Transit Administration (FTA) Section 5310 Program. Mr. Burton further explained that the funding is only available for operations and limited to agencies who have had a previous operating contract with the TPO. Mr. Burton shared that three local agencies have submitted applications for funds and that Staff recommends approval of funding for all three of those applications. The presentation is available online and can be found here: [Presentation](#)

STAFF RECOMMENDS APPROVAL

A Motion was made by Harold Cannon and seconded by Rick Yakubic to Recommend Approval of a Resolution approving Section 5310 Special Allocation Funds to the Executive Board. The Motion carried unanimously 18-0.

5 Overview of Update to the Public Participation Plan

Item Summary: Staff will provide an overview of proposed changes and updates to the TPO's Public Participation Plan. The draft updated plan is out for public comment.

Discussion: Ally Ketron provided proposed updates to the Public Participation Plan. Staff plans to propose all changes to the Public Participation Plan and Bylaws to the Technical Committee at once for approval. The approval process will require two readings at both the Technical Committee and Executive Board Meetings. Lastly, the expected adoption date of the updated Participation Plan and Bylaws will be at the end of October. The presentation is available online and can be found here: [Presentation](#)

6 Presentation on 2020 Census Data for the TPO Area

Item Summary: The U.S. Census Bureau released 2020 census information earlier this month. Planning staff will present some of the data related to our counties and municipalities in our planning area.

Discussion: Aubrey Weiland, Planning staff, shared 2020 census information released earlier this month from the U.S. Census Bureau in 2020. Mrs. Weiland presented specific data related to local counties and municipalities in the planning area. The presentation is available online and can be found here: [Presentation](#)

7 Need for Local Governments to Prepare an Annual ADA Transition Plan Update

Item Summary: Staff will provide an update on upcoming requirements for maintaining local Americans with Disabilities Act (ADA) Transition Plan information and a Transition Plan progress report.

Discussion: Craig Luebke provided a brief update on upcoming requirements for maintaining local American with Disabilities Act (ADA) Transition Plan information and a Transition Plan progress report. TPO Staff will reach out to all local Municipalities to ensure that their Transition Plans are progressing and up-to-date as requested by the ADA. The presentation is available online and can be found here: [Presentation](#)

8 TIP Quarterly Report – Administrative Modifications Summary and TPO Federal Funds Update

Item Summary: Staff will provide an update on recent TIP Administrative Modifications and project cost overrun funding approvals. The Local-Surface Transportation Block Grant program balance and status of Coronavirus Response and Relief Supplemental Appropriations Act, 2021 (CRRSAA) funding will also be reviewed.

Discussion: Craig Luebke shared Administrative Modification updates with the Technical Committee on both local and TDOT items that don't necessarily come before the Technical Committee as an Amendment but instead are reviewed administratively by staff. The presentation is available online and can be found here: [Presentation](#)

9 Other Business

- Executive Board meeting Wednesday, September 22, 2021 at 9 a.m. This meeting will be held in-person in the Small Assembly Room of the City-County Building.
- Technical Committee meeting Tuesday, October 12, 2021 at 9 a.m. This meeting will be held in-person in the Small Assembly Room of the City-County Building.
- Local governments in our region are eligible to apply to TDOT for Transportation Alternative Program funds for pedestrian and bicycle infrastructure projects. Applications are due to TDOT on Oct. 2. [link](#)
- Tennessee Department of Transportation (TDOT) will host an in-person public meeting on September 21, 2021, to gather additional public input on the proposed project in Blount County on SR-162 EXT (Pellissippi Parkway), from SR-33 to SR-73 (US-321). The meeting will be held from 5 to 7 p.m. at Heritage High School, 3741 E Lamar Alexander Parkway, Maryville, TN 37804. <https://www.tn.gov/tdot/projects/projects-region-1/pellissippi.html>

10 Public Comment

There was no public comment

11 Adjournment.

There was no further business, the meeting was adjourned at 10:03 A.M.