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TPO Executive Board
August 28, 2013
9 a.m.
Small Assembly Room
City/County Building
Knoxville, Tennessee

AGENDA

Determination of Quorum

1. Approval of July 24, 2013 Minutes

- Action Possible Action Discussion

Presenter: Mayor Ralph McGill, Chair

Item Summary: Approval of July 24, 2013 TPO Executive Board Minutes.

[Attachment #1 – July 24, 2013 Minutes](#)

2. Motion to Adopt a Memorandum of Agreement Between the TPO and TDOT Related to the Transportation Improvement Program.

- Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: This MOA outlines the definition and need for amendments/administrative adjustments to the statewide transportation improvement program and TPO transportation improvement program. Technical Committee recommends approval.

[Attachment #2 – Memorandum of Agreement](#)

3. Motion to Approve a Resolution to Amend the 2011-2014 Transportation Improvement Program (TIP)

- Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: The following Amendments to the TIP were requested by our state or local governments. Technical Committee recommends approval.

[Attachment #3A – Resolution](#)

Attachment #3B – TIP Amendment 2011-215 (Smart Trips – Comprehensive Program) - Amend the project by changing project name to, "Smart Trips - Comprehensive Program." Change the project description to, "Coordinator works with businesses to assist them in development or expanding worksite commute options, programs, and other incentives." Change FY 2013 CMAQ federal funding from \$295,800 to \$161,800 and add a \$40,450 local match for a 2013 total of \$202,250. Add a local match of \$40,500 to FY 2014 CMAQ funding for a 2014 total of \$202,500. Change the total project cost from \$694,000 to \$1,038,150.

Shift the remaining FY 2013 CMAQ federal programmed funds of \$134,000 to FY 2013 in project 2011-243 (Smart Trips - Ridesharing Program).

Attachment #3C – TIP Amendment 2011-243 (Smart Trips – Ridesharing Program) - Amend the project by adding it to the TIP. Add \$134,000 in CMAQ funding to FY 2013 from project 2011-215 (Smart Trips - Comprehensive Program). Add \$135,000 in CMAQ federal funds to FY 2014. The total project cost is \$269,000.

Attachment #3D- TIP Amendment 2011-048 (Pleasant Ridge Road-Cost Overrun) - Amendment is to cover cost overruns totaling \$1,028,455 (Preliminary Engineering = \$82,993; Right of Way = \$55,840; and Construction = \$889,622) in local STP funds.

Attachment #3E- TIP Amendment 2011-090 (Campbell Station Road-Cost Overrun) - Amend the project by adding it to the TIP to cover cost overruns totaling of \$1,454,426 (Preliminary Engineering = \$55,340; Right of Way = \$ 926,092; and Construction = \$472,995) in local STP funds.

4. Motion to Approve a Resolution to Adopt the FY 2014-2015 Transportation Planning Work Program

Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: TDOT, FHWA and FTA have approved the work program for consistencies with federal regulations. Technical Committee recommends approval.

Attachment #4A - Resolution

Attachment #4B - FY 2014-2015 Transportation Planning Work Program

5. Review of Draft 2014-2017 Transportation Improvement Program (TIP)

Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: The draft of the 2014-2017 TIP was submitted to TDOT for review on June 3rd. The TPO received comments back from TDOT on July 17th. The TIP was revised accordingly and resubmitted to TDOT on August 2nd for submittal to Federal Highway Administration and Federal Transit Administration. We are awaiting their comments. The attached TIP summary includes the written portion and table summary of proposed projects. The official 30 day public comment period began on August 25, 2013. The current schedule will be to ask the TPO Executive Board to approve the TIP at the September 25th Executive Board meeting.

http://www.knoxtrans.org/plans/tip/DRAFT_fy14_17_tip.pdf

Attachment #5 - Draft 2014-2017 Transportation Improvement Program (TIP) Summary

6. Review of Section 5307 and 5339 Grant Application Process

Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: The City of Knoxville has asked the TPO to administer a request for projects to be funded in part with FTA Urbanized Area Section 5307 and 5339 funds. Staff will review key miles stone in this process.

7. Other Business

- **Technical Committee Meeting** Tuesday, September 10, at 9 a.m. in the Small Assembly Room of the City County Building.
- **Executive Board Meeting** Wednesday, September 25, at 9 a.m. in the Small Assembly Room of the City County Building.

- **TPO Staff Changes:** Alan Huff has left to return to New Jersey. Tarren Barrett has been hired as a Transportation Engineer.

- **Upcoming PlanET Events:** [See Attachment #6A](#) For complete and up to date information please visit the PlanET website at: <http://www.planeasttn.org/>
- **Title VI Symposium entitled “Economic Fairness Through Diversity and Inclusion”.** The event is scheduled for September 19th from 8:30 a.m. to 2:30 p.m. at the Knoxville Convention Center. Camille Hazeur, Director, Departmental Office of Civil Rights, USDOT, will be the keynote speaker. [See Attachment 6B.](#)

9. Public comment

Members of the public may address the Executive Board with a five-minute time limitation for each person.

10. Adjournment