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TPO Executive Board
June 26, 2013
9 a.m.
Small Assembly Room
City/County Building
Knoxville, Tennessee

AGENDA

Determination of Quorum

1. Approval of April 24, 2013 Minutes

Action Possible Action Discussion

Presenter: Mayor Ralph McGill, Chair

Item Summary: Approval of April 24, 2013 TPO Executive Board Minutes.

Attachment #1 - April 24, 2013 Minutes

2. Issues Identified and Action Steps From the Executive Board Transit Funding Workshop

Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: The Executive Board workshop was held on May 15, 2013 to discuss the expanded urbanized area and the impact that expansion has had on transit funding. A summary of the meeting notes is attached.

Attachment #2 - Overview of Executive Board Transit Funding Workshop

3. Motion to Approve a Resolution to Amend the 2011-2014 Transportation Improvement Program (TIP)

Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: The following Amendments to the TIP were requested by our state or local governments. The Technical Committee recommends approval.

Attachment #3 - Resolution

Attachment #3a - Amendment 2011-059 (Knox/Blount Greenway - Phase I) – Amend the project by adding FY 2013 TAP funding for CON in the amount of \$600,000 total (\$500,000 federal and \$100,000 local). Amend the total project cost from \$1,530,120 to \$2,130,120. The project is for construction of approximately 9,500 linear feet of off-road-trail (greenway) from the south side of Buck Karns Bridge to a parcel on Alcoa Hwy.

Attachment #3b - Amendment 2011-089 (Lenoir City CBD Pedestrian Improvements) – Amend the project into the FY 2011-2014 Transportation Improvement Program by adding FY 2013 TAP funds for PE-D/ROW/CON in the amount of \$200,000 total (\$160,000 federal and \$40,000 local). The project is for pedestrian and intersection improvements including utility, pedestrian signalization, sidewalk improvements and landscaping, and pedestrian lighting.

Attachment #3c – Amendment 2011-200 (KAT Section 5307 Transit Funds) – Amend the project allocating \$176,500 from FY 2013 Section 5307 funds to project number 2011-236 (ETHRA Operating Assistance) for operating assistance to ETHRA to provide continuation of 5311-funded trips in the urbanized area for a total project cost of \$353,000 (\$176,500 federal, \$88,251 state, and \$88,250 local). Reduce FY 2013 Section 5307 federal share from \$2,639,358 to \$2,462,858, state share from \$329,920 to \$241,669 and the local share from \$329,920 to \$241,670.

Attachment #3d – Amendment 2011-236 (ETHRA Operating Assistance) – Amend the project by adding it into the FY 2011-2014 Transportation Improvement Program by moving FY 2013 Section 5307 funds from project number 2011-200 (KAT Section 5307 Transit Funds) in the amount of \$176,500 for operating assistance to ETHRA to provide continuation of 5311-funded trips in the urbanized area. The total project cost is \$353,000 (\$176,500 federal, \$88,251 state, and \$88,250 local).

4. Motion to Approve a Resolution Naming the Knoxville Regional TPO (MPC) as the Designated Recipient for Federal Transit Administration Section 5310 Funds for Our Urbanized Area.

Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: The new federal transportation act – Moving Ahead for Progress in the 21st Century (MAP-21) changed several Federal Transit Administration (FTA) grant programs. One program that the TPO (doing business as the Knoxville Knox County Metropolitan Planning Commission (MPC)) administers, Section 5317 – New Freedom was merged with the Section 5310 - Enhanced Mobility for Seniors & People with Disabilities grant program. Prior to MAP-21, TDOT administered the Section 5310 program statewide. Under MAP-21, large urban areas, like Knoxville, receive a direct allocation of FTA Section 5310 funding to be administered locally. The Executive Board must make a recommendation to the Governor of Tennessee who is responsible for selecting the Designated Recipient of the funds. The Designated Recipient is charged with administering the FTA grant, which includes overseeing an open and transparent project selection process and being sure projects funded meet the FTA regulations. It has been recommended that the TPO (MPC) be the Designated Recipient of the Section 5310 funds. The TPO (MPC) has experience as it has administered, since 2007, the Section 5316 Job Access & Reverse Commute and Section 5317 New Freedom programs, which have very similar requirements with the new Section 5310 program. The Executive Board will approve all projects selected. The Technical Committee recommends approval.

Attachment #4 - Resolution

Attachment #4a - Letter From CAC

5. Motion to Endorse Planning Study For the City of Knoxville

Action Possible Action Discussion

Item Summary: This planning study is cooperation between the City of Knoxville and TPO to develop a scope of work and contract with a consultant. The City is preparing to move forward with a consultant to undertake a Bicycle Facilities Plan for the City and a Downtown Circulation and Mobility Plan. Staff is seeking endorsement from the Executive Board for 80% of the project costs, with 20% of the funds coming from the City. The Technical Committee recommends approval.

Attachment #5 - Funding of Planning Study For the City of Knoxville

6. Review of Draft 2014-2017 Transportation Improvement Program (TIP)

Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: The draft of the 2014-2017 TIP has been submitted to TDOT for review. Staff has asked the TPO Technical Committee to review the attached summary sheets for accuracy and to provide any comments by June 28th. A link to the Draft can be found here: http://www.knoxtrans.org/plans/tip/DRAFT_fy14_17_tip.pdf

Attachment #6 - Summary of the 2014-2017 TIP

7. Review of Draft 2014 - 2015 TPO Work Program

Action Possible Action Discussion

Presenter: TPO Staff

Item Summary: Staff has prepared a draft transportation planning work program for the next two fiscal years. This work program is currently under review by TDOT. Staff would appreciate any comments or suggestions to the work program by June 28th.

Attachment #7 - Draft 2014 - 2015 Transportation Planning Work Program

8. Other Business

- Smart Trips has been awarded the 2013 Governor’s Environmental Stewardship Award for Excellence in Clean Air. Smart Trips staff traveled to Nashville to accept the award on June 25th.
- PlanET Update: PlanET is well into the fourth round of Community Involvement, continuing to utilize small-group meetings and the online input tool, MetroQuest. To participate online please visit the following link: <http://planet.metroquest.com/> . The 7th round of Working Groups was held on June 20th and 21st.
- Technical Committee Meeting Tuesday, July 9, at 9 a.m. in the Small Assembly Room of the City County Building.
- Executive Board Meeting Wednesday, July 24, at 9 a.m. in the Small Assembly Room of the City County Building.

9. Public comment

Members of the public may address the Executive Board with a five-minute time limitation for each person.

10. Adjournment