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TPO Executive Board
November 19, 2014
9 a.m.
Small Assembly Room
City/County Building
Knoxville, Tennessee

AGENDA

Determination of Quorum

1. Approval of October 22, 2014 Minutes

Presenter: Mayor Madeline Rogero, Vice Chair

Item Summary: Approval of October 22, 2014 TPO Executive Board Minutes.

[Attachment #1 - October 22, 2014 Minutes](#)

2. Motion to Amend the TPO Executive Board Bylaws to add a Public Transportation Representative to the TPO Executive Board Membership

Presenter: Jeff Welch, TPO Staff

Item Summary: MAP-21 requires that representation by provider(s) of public transportation be on the Policy Board of MPO's that have a population of greater than 200,000. The Technical Committee and the Executive Board have approved a recommendation that public transportation membership on the TPO Board be a representative of the Federal Transit Administration (FTA) Section 5307 – Urban Area – Designated Recipient (currently the City of Knoxville). This is the second reading of the DRAFT Amended TPO Executive Board By-laws.

[Attachment #2 - DRAFT Amended TPO Executive Board By-laws](#)

3. Motion to Approve a Resolution to Approve the Title VI Report

Presenter: Doug Burton, TPO Staff

Item Summary: As the recipient of Federal Transit Administration (FTA) funding, the TPO is required to prepare a Title VI Report every three years. The requirements are outlined in FTA Circular 4702.1B that details the information, data, and maps that must be submitted. It is required that the Executive Board approve the Report. The TPO follows the FTA recommendation that the Report be structured to mirror the FTA Title VI Report checklist. The TPO is required to follow Title VI with all sources of federal transportation funding, but this Report specifically focuses on FTA funding.

Technical Committee recommends approval.

Attached is a Summary of the Title VI Report. The complete Report can be found here:

<http://www.knoxtrans.org/meetings/agendas/tech/nov14/att2a.pdf>

[Attachment #3A - Resolution](#)

[Attachment #3B - Title VI Report Executive Summary](#)

4. Overview of the Annual Listing of Obligated Projects for FY 2014

Presenter: Bryan Berry, TPO Staff

Item Summary: Each year the TPO is required to make available to the public a listing of all transportation related projects in which federal funds were obligated in the past fiscal year.

[Attachment #4 - List of Obligated Projects for FY 2014](#)

5. Notice of Election of Officers for 2015

Presenter: Mayor Ralph McGill, Chair

Item Summary: Staff wanted to alert Board members that election of officers will take place during the first meeting of 2015. The Bylaws state that the Executive Board shall elect a Chair and Vice Chair from its membership. Such election shall be by a majority vote of that membership. The term of office shall be for two years. An officer is eligible to serve a maximum of two consecutive terms.

[Attachment #5 - TPO Chairs and Vice Chairs from 1993 to present](#)

6. Other Business

- Highway Trust Fund and Delayed Projects Letter - [Attachment 6](#)
- 2015 Executive Board meeting schedule - [Attachment 7](#)
- Technical Committee Meeting tentatively scheduled for Tuesday, December 9, at 9 a.m. in the Small Assembly Room of the City County Building.
- Executive Board Meeting tentatively scheduled for Wednesday, **December 17, 2014** at 9 a.m. in the Small Assembly Room of the City County Building. *Please note due to the holiday the Board will meet the 3rd Wednesday of the month.*

7. Public Comment

Members of the public may address the Executive Board with a five-minute time limitation for each person.

8. Adjournment