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**TPO Executive Board**  
**May 27, 2015**  
**9:00 a.m.**  
**Small Assembly Room**  
**City/County Building**  
**Knoxville, TN**

## **AGENDA**

### **Determination of a Quorum**

**1. Approval of April 22, 2015 Minutes**

**Presenter: Mayor Madeline Rogero, Chair**

**Item Summary:** Approval of April 22, 2015 TPO Executive Board Minutes.

[Attachment #1 - April 22, 2015 Minutes](#)

**2. PUBLIC HEARING on the Federal Transit Administration Program of Projects:**

**Presenter: Jeff Welch, TPO Staff**

**Item Summary:** As a requirement of the Federal Transit Administration (FTA) a Public Hearing will be held during the Executive Board meeting to allow for public input regarding the proposed transit Program of Projects (POP). The Executive Board should consider all public comments and make a determination of whether the POP should be approved as outlined in the form of amendments to the FY 2014-2017 Transportation Improvement Program (TIP). After all citizens have had the opportunity to comment, the Public Hearing will be officially closed and the vote to approve the TIP amendments will occur in the Agenda Item to follow.

Each fiscal year the urban area receives from the FTA an allocation of Section 5307 – Urban Area and Section 5339 Bus and Bus Facilities funds. These funds are primarily for use in providing public transit services. The City of Knoxville is the Designated Recipient of these funds. The City of Knoxville has an application process for agencies interested in receiving these funds. The funding opportunity was publicly advertised throughout the urban area. City of Knoxville Mayor Rogero and the TPO staff reviewed the applications. The City of Knoxville has the responsibility of making the final recommendation for funding distribution (Attachment #2A). There is an FTA requirement that a public hearing be held on the Program of Projects (POP). The POP is a specific list of projects to be funded by each agency (Attachment #2B).

[Attachment #2A - FTA 5307 and 5339 Award Memo \(FY 2015\)](#)

[Attachment #2B - DRAFT 5307 and 5339 POP Worksheet FY 2015](#)

**3. Motion to Approve a Resolution to Amend the FY 2014-2017 Transportation Improvement Program**

**Presenter: Jeff Welch, TPO staff**

**Item Summary:** The following are TIP amendments associated with the transit projects to be funded with FTA Section 5307 and Section 5339 funding. In addition to the transit TIP amendments, there are two TIP amendments for sidewalk projects.

**Technical Committee recommends approval.**

**[Attachment #3 - Resolution](#)**

**Section 5307 Amendments:**

**[Attachment #3A - Amendment 2014-200 \(Section 5307 Funds\)](#)** - Amend the project by:

1. Shifting \$63,497 in FY 2015 federal funds from this project to project 2014-208 (Associated Transportation Improvements) in the current TIP.
2. Shifting \$63,497 in FY 2015 federal funds from this project to project 2014-209 (Security System Costs – E911 Fees) in the current TIP.
3. Shifting \$4,090,577 in FY 2014 and FY 2015 federal funds from this project to project 2014-211 (Preventative Maintenance / Associated Capital Maintenance Items) in the current TIP.
4. Shifting \$634,974 in FY 2015 federal funds from this project to project 2014-210 (ADA Non-Fixed Route) in the current TIP.
5. Shifting \$260,000 in FY 2015 federal funds from this project to project 2014-212 (Transit Planning Activities) in the current TIP.
6. Shifting \$40,000 in FY 2015 federal funds from this project to project 2014-213 (Support Vehicle Purchase) in the current TIP.
7. Shifting \$776,000 in FY 2015 federal funds from this project to project 2014-215 (Operating Assistance - Knox County CAC) in the current TIP.
8. Shifting \$353,000 in FY 2015 federal funds from this project to project 2014-216 (Operating Assistance - ETHRA) in the current TIP.
9. Amend the total project cost from \$21,028,785 to \$13,478,623.

**[Attachment #3B - Amendment 2014-208 \(Associated Transportation Improvements\)](#)** - Amend the project by adding Section 5307 federal funds to FY 2015 in the amount of \$63,497. Amend the total project cost from \$105,727 to \$185,099.

**[Attachment #3C - Amendment 2014-209 \(Security System Costs - E911 Fees\)](#)** - Amend the project by adding Section 5307 federal funds in the amount of \$63,497 to FY 2015. Amend the total project cost from \$105,727 to \$185,099.

**[Attachment #3D - Amendment 2014-210 \(ADA Non-Fixed Route\)](#)** - Amend the project by adding Section 5307 federal funds in the amount of \$634,974 to FY 2015. Amend the total project cost from \$1,057,258 to \$1,850,976.

**[Attachment #3E - Amendment 2014-211 \(Preventive Maintenance / Associated Capital Improvements\)](#)** - Amend the project by adding Section 5307 federal funds to FY 2015 in the amount of \$4,090,577. Amend the total project cost from \$7,038,799 to \$12,152,020.

**[Attachment #3F - Amendment 2014-212 \(Transit Planning Activities\)](#)** - Amend the project by adding Section 5307 federal funds in the amount of \$260,000 to FY 2015. Amend the total project cost from \$487,500 to \$812,500.

[Attachment #3G - Amendment 2014-213 \(Support Vehicles Purchase\)](#) - Amend the project by adding Section 5307 federal funds in the amount of \$40,000 to FY 2015. Amend the total project cost from \$100,000 to \$150,000.

[Attachment #3H - Amendment 2014-215 \(Operating Assistance - Knox County CAC\)](#) - Amend the project by adding Section 5307 federal funds in the amount of \$776,000 to FY 2015. Amend the total project cost from \$1,293,320 to \$2,845,320.

[Attachment #3I - Amendment 2014-216 \(Operating Assistance - ETHRA\)](#) - Amend the project by adding Section 5307 federal funds in the amount of \$353,000 to FY 2015. Amend the total project cost from \$529,500 to \$1,235,500.

**Section 5339 Amendments:**

[Attachment #3J - Amendment 2014-202 \(Section 5339 Funds\)](#) - Amend the project by:

1. Shifting \$593,391 in FY 2015 federal funds from this project to project 2014-223 (KAT - Section 5339 Funds) in the current TIP.
2. Shifting \$101,760 in FY 2015 federal funds from this project to project 2014-224 (ETHRA - Section 5339 Funds) in the current TIP.
3. Amend the total project cost from \$2,332,406 to \$1,463,468.

[Attachment #3K - Amendment 2014-223 \(KAT - Section 5339 Funds\)](#) - Amend the project by adding Section 5339 federal funds in the amount of \$593,391 to FY 2015. Amend the total project cost from \$1,298,869 to \$2,040,607.

[Attachment #3L - Amendment 2014-224 \(ETHRA - Section 5339 Funds\)](#) - Amend the project by adding Section 5339 federal funds in the amount of \$101,760 to FY 2015. Amend the total project cost from \$187,500 to \$314,700.

**Sidewalk Project Amendments:**

[Attachment #3M - Amendment 2014-029 \(Fort Sanders Sidewalks\)](#) - Amend the project by shifting \$250,000 in CMAQ funds from this project to project 2014-047 (East Knoxville Sidewalk Improvements). Delete this project from the TIP.

[Attachment #3N - Amendment 2014-047 \(East Knoxville Sidewalk Improvements\)](#) - Amend the project by adding CMAQ funds from project 2014-029 (Fort Sanders Sidewalks) to FY 2015 for PE-N/PE-D/RW/CN in the amount of \$250,000 total (\$200,000 federal and \$50,000 local). Amend the total project cost from \$500,000 to \$750,000.

**4. Motion to Approve a Letter of Support for TIGER Grant Application by the City of Knoxville  
Presenter: Jeff Welch, TPO staff**

**Item Summary:** The Knoxville Regional Transportation Planning Organization (TPO) is writing in support of the City of Knoxville's request to the U.S. DOT for funding from the TIGER Grant Program for the construction of the Knoxville South Waterfront Pedestrian/Bike Bridge, as part of the City's South Waterfront Initiative.

[Attachment #4 - TPO Letter of Support](#)

**5. Presentation on the DRAFT FY 2016-2017 Transportation Planning Work Program**

**Presenter: Jeff Welch, TPO staff**

**Item Summary:** Staff has prepared a draft transportation planning work program for the next two fiscal years which was submitted to TDOT earlier this year. This draft reflects staff's responses to TDOT's comments which they have since approved. TDOT will now forward it on to the Federal Highway Administration and Federal Transit Administration for their review.

[Attachment #5 - DRAFT FY 2016-17 Transportation Planning Work Program](#)

**6. Federal Funding Update**

**Presenter: Jeff Welch, TPO staff**

**Item Summary:** The US House of Representatives approved a two-month extension of surface transportation programs by a vote of 387-35 Tuesday [May 19, 2015]. The bill, HR 2353, moves to the Senate for a vote before the May 31 expiration. The bill authorizes surface transportation programs through July 31 and would provide over \$8 billion in additional contract authority for states to obligate. The extension offers a short reprieve to Congress to identify and reach agreement on a revenue stream to pay for surface transportation programs past the end of July.

**7. State Legislative Update**

**Presenter: Jeff Welch, TPO Staff**

**Item Summary:** Legislation that impacts the membership of the TPO Executive Board has passed the Tennessee Senate and House and has been signed by the Governor. The TPO will now need to amend their Executive Board by-laws to add one voting member who resides within the metropolitan planning organization's boundaries. The new member will be chosen by the Tennessee County Highway Officers Association.

[Attachment #6 - House Bill signed by Governor Haslam](#)

**8. Update on the Smart Trips Program**

**Presenter: Sara Martin, TPO Staff**

**Item Summary:** Outreach coordinator Sara Martin will provide an update on the Smart Trips program. The Smart Trips funding structure is changing and Ms. Martin will present a recently-developed sponsorship structure geared towards local employers. Smart Trips aims to support the formation of new vanpools this year.

**9. Other Business**

- The TPO has issued a Call-for-Projects for Transportation Alternative Program (TAP) funding. The funding is for local governments to construct pedestrian and bicycle infrastructure, and for Safe Routes to School infrastructure and programs. TAP funding requires a 20% local match. The application is available on the TPO website at [www.knoxtrans.org](http://www.knoxtrans.org) and is due July 6, 2015.
- On Wednesday, May 13, 2015, thirteen mayors and three of their representatives from our sixteen county region convened for the first East Tennessee Mayor's Caucus. The meeting was held at the Knoxville Chamber. Matt Murray, UT's Associate Director of the Center for Business and Economic Research and Director of the Howard Baker Center for Public Policy gave a presentation on the state of the region. The Caucus has agreed to meet quarterly. TPO will provide staff to these meetings.
- Technical Committee meeting Tuesday, June 9, 2015 at 9:00 a.m. in the Small Assembly Room of the City/County Building.
- Executive Board meeting Wednesday, June 24, 2015 at 9:00 a.m. in the Small Assembly Room of the City/County Building.

**10. Public Comment**

Members of the public may address the Executive Board with a five-minute time limitation for each person.

**11. Adjournment**