

# Attachment #1

**TPO Executive Board  
9 a.m., January 22, 2010  
Small Assembly Room  
City/County Building  
Knoxville, Tennessee**

The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on January 22 at 9 a.m. in the Small Assembly Room of the City/County Building, Knoxville, TN. Don Mull, Chair of the Executive Board, presided. It was determined a quorum was present.

*Doyle Arp	Mayor, Loudon County
*Bob Becker	Vice Mayor, City of Knoxville
*Mike Hammond	East Tennessee Development District
*Dale Hurst	for Mayor Matt Brookshire, Lenoir City
*Steve King	for Mayor Bill Haslam, City of Knoxville
*John Lamb	for Mayor Jerry Cunningham, Blount County Mayor
*Angie Midgett	Tennessee Department of Transportation
*Don Mull	Mayor, City of Alcoa
*Darryl Smith	for Mayor Ralph McGill, Town of Farragut
*Tank Strickland	Knox County Commission Chair
*Tom Taylor	Mayor, City of Maryville
*Bruce Wuethrich	for Mayor Mike Ragsdale, Knox County
Jeff Welch	Transportation Planning Organization Director
Alisa Ashouri	Transportation Planning Organization Staff
Bryan Berry	Metropolitan Planning Commission
Amy Brooks	Transportation Planning Organization Staff
Doug Burton	Transportation Planning Organization Staff
Mike Conger	Transportation Planning Organization Staff
Don Jacobs	Knoxville News Sentinel
Cindy McGinnis	Knoxville Area Transit
Barbara Monty	Community Action Committee
Cindy Pionke	Knox County
Andrew Sonner	City of Alcoa
Anne Wallace	City of Knoxville
Charlotte West	Transportation Planning Organization Staff
Ellen Zavisca	Transportation Planning Organization Staff

\*Voting Member

## Determination of Quorum

### 1. Approval of December 1, 2009, Minutes

**Presenter:** Don Mull, Chair

**Item Summary:** Approval of December 1, 2009, TPO Executive Board minutes.

**Attachment #1 – December 1, 2009, minutes.**

**A motion was made by Tank Strickland and seconded by Bruce Wuethrich to approve the December 1, 2009, minutes. The motion carried unanimously.**

## **2. Approval of a Resolution Amending the 2008-2011 Transportation Improvement Program (TIP) to Reflect Federal Rescission of Surface Transportation Program Funds (STP)**

### **Technical Committee Recommends Approval**

**Presenter:** TPO Staff

**Item Summary:** In July of 2009 the TIP was amended at the request of TDOT to add TIP Project #2008-137, same project, but funded with 100% state and federal money. The sum total of these proposed amendments equals \$12,764,160 to be removed from the TIP.

Jeff Welch stated that as a result of the rescission, \$8.3 million in STP funds must be surrendered back to the federal government. In addition it is estimated that the STP allocation for FY 2010 will be \$3 million lower than previously programmed. As a result amendments are necessary to fiscally constrain the TIP. Several projects are recommended to be moved out TIP. In addition TIP # 2008-109 Montvale Road was dropped as there is a duplicate project funded with state funds.

### **Projects to be dropped or amended**

- **Project #2008-015 – Concord Road – Move construction phase to outside the TIP in the amount of \$3,531,164**
- **Project #2008-020 – Harrison Road – Move construction phase to outside the TIP in the amount of \$2,300,000**
- **Project #2008-053 – Washington Pike – Move construction phase to outside the TIP in the amount of \$4,148,069**
- **Project #2008-029 – Lovell Road was reduced in scope and resulted in requiring \$2,560,927 less in STP funds**
- **Drop TIP Project #2008-109 Montvale Road (SR-336)**

**A motion was made by Mayor Tom Taylor and seconded by Bruce Wuethrich to approve the resolution to amend the TIP regarding moving and dropping STP projects. The motion carried unanimously.**

## **3. Approval of Resolution Amending the 2008-2011 Transportation Improvement Program (TIP) Related to Congestion Mitigation Air Quality (CMAQ) Program Funds**

### **Technical Committee Recommends Approval**

**Presenter:** TPO Staff

**Item Summary:**

**a. Memo explaining amendments – Attachment #3a**

**b. Remove the following two CMAQ projects**

- **TIP Project #2008-011 – Expand Park-n-ride lot - Farragut**
- **TIP Project #2008-013 – Build right turn lane on Central Avenue – Knoxville**
- **Amend/add the CMAQ projects listed on Attachment #3b to the 2008-2011 TIP**

**c. Resolution – Attachment #3c**

For FY 2010 TDOT is managing the CMAQ project selection process. As a result the TPO had to submit a list of projects, which are listed in Attachment #3b. These projects were recommended by the Technical Committee. TPO staff and the Technical Committee recommend that these CMAQ eligible projects be amended/adjusted in the TIP in anticipation that TDOT will select the projects for funding. TDOT will make a decision by February 1 as to which projects will be chosen.

**A motion was made by Bruce Wuethrich and seconded by Mike Hammond to approve a resolution amending the TIP related to CMAQ funds and remove two projects. The motion carried unanimously.**

**4. Approval of Resolution Amending the 2008-2011 Transportation Improvement Program (TIP) Related to American Recovery and Reinvestment Act (ARRA) Funds  
Technical Committee Recommends Approval**

**Presenter: TPO Staff**

**Item Summary:**

**a. The following approved local ARRA projects need additional funding:**

- **TIP Project #2008-005 – Traffic Signal Upgrades – Alcoa/Maryville increase ARRA funds by \$200,000**
- **TIP Project #2008-133 – TPO ARRA resurfacing projects increase \$280,000**
  - **Calderwood Street and Singleton Station in Alcoa increase \$80,000**
  - **Browder Hollow Road and Johnson Drive in Lenoir City increase \$200,000**

**b. Resolution - Attachment #4**

The TPO received approximately \$12.6 million in ARRA funds, and about \$1.4 million of that amount has not been obligated by FHWA. Three major planning studies projects totaling \$800,000 approved by the TPO and TDOT have been rejected by FHWA. Staff presented a revised list of projects that needed to be adjusted or modified in an attempt to obligate all of the ARRA funds for TPO selected projects. Steve King requested that \$50,000 from the Knoxville signal upgrade project be moved to the Papermill Bluff Greenway project. If the supporting paperwork for the ARRA projects is not submitted to TDOT by Jan. 29<sup>th</sup>, the projects will lose their funding. The revised resolution will reference the following:

**ADJUSTMENTS**

- a. Adjust TIP Project #2008-133 (TPO ARRA Resurfacing projects) to increase programmed funds from \$784,963 to \$1,020,451.
- b. Adjust TIP Project #2008-005 (Traffic Signal Upgrade for Alcoa/Maryville) to increase programmed funds from \$1,122,912 to \$1,322,912.
- c. Adjust TIP Project #2008-130 (Papermill Bluff Greenway) to increase programmed funds from \$542,000 to \$642,000.
- d. Adjust TIP Project #2008-051 (Knoxville Signal Hardware Update) to increase programmed funds from \$666,000 to \$743,511.
- e. Adjust TIP Project #2008-132 (Garland Road Bridge) increase programmed funds from \$610,000 to \$792,394.

**AMENDMENTS**

- f. Drop TIP Project #145 (Regional and Urban Transit Corridor Study)
- g. Drop TIP Project #146 (ITS Regional Architecture Update)
- Drop TIP Project #148 (Knoxville/Knox County Traffic Signal Management Study)

**A motion was made by Mayor Doyle Arp and seconded by Tank Strickland to approve a modified resolution amending and adjusting the TIP related to the ARRA funds as presented above. The motion carried unanimously.**

**5. Approval of Resolution Authorizing the Withdrawal of any TPO American Recovery and Reinvestment Act (ARRA) Projects Not Ready by January 29, 2010, and the Use of Those Funds to be Assigned to Shovel Ready TDOT Projects Located in the Knoxville TPO Planning Area  
Technical Committee Recommends Approval**

**Presenter: TPO Staff**

**5a. Letter from TDOT Commissioner Gerald Nicely – Attachment #5a**

**5b. Resolution – Attachment #5b**

Jeff Welch stated that if local governments cannot submit all required documentation for each project to TDOT by Friday, Jan.29<sup>th</sup> the funds could be returned to FHWA and sent to other states. This resolution if passed by the TPO Board will allow TDOT to spend any of our unauthorized ARRA funds for TDOT shovel ready projects in our urban area.

**A motion was made by Mayor Tom Taylor and seconded by Mike Hammond to approve a resolution to authorize withdrawal of any ARRA projects not ready by January 29, 2010, and approval of TDOT to assign those funds to shovel ready projects located in the Knoxville planning area. The motion carried unanimously.**

#### **6. Update on the Job Access Reverse Commute and New Freedoms Programs**

**Presenter:** TPO Staff

**Background: Attachment #6** - Both projects are a continuation of funding support by the TPO for Knox County CAC Transit's Job Access & Reverse Commute (JARC) and Knoxville-Knox County CAC Office On Aging's New Freedom programs.

Doug Burton of the TPO staff presented the following information. The TPO is the designated recipient of Federal Transit Administration (FTA) JARC and New Freedom funds. JARC funds are to be used to help people get to work or job training. New Freedom funds are to be used to help those persons who are disabled gain access to transportation services. This is the second round of funding the TPO is distributing. The TPO was required to prepare a Human Services Transportation Coordination Plan (HSTC Plan). Through public input, the plan lists priority projects that should be funded with JARC and New Freedom funding. The plan also outlines the project application and selection process. The Executive Board adopted the Human Services Transportation Coordination Plan and charged a subcommittee (the Human Service Transportation Coordination Committee (HSTCC), primarily made up of agencies represented on the TPO Technical Committee, to evaluate the project submissions and select projects to be funded.

A public notice and letters were sent out to solicit projects for funding. This allows the decision making to be done in an open and transparent process. The HSTCC did receive an additional request for funding from the Senior Citizens Home Assistance Service, Inc (SCHAS). But, after evaluating both the SCHAS and the CAC project, decided to stay with the original commitment to fund CAC. CAC's projects are making a meaningful impact on our area citizens. And, CAC's projects are in keeping with the priority projects outlined in the HSTC Plan. Therefore, CAC was awarded \$253,869 (federal) of FTA JARC funding and \$251,106 (federal) of FTA New Freedom funding. These funds are being designated for operating projects that require a dollar-to-dollar match. The Tennessee Department of Transportation Office of Multimodal Transportation Resources has agreed to provide half of the local match which is \$126,935 for the JARC project and \$125,553 for the New Freedom project. CAC will provide the remaining local match which is \$129,934 for the JARC project and \$125,553 for the New Freedom project. As outlined in the HSTC Plan the TPO will retain 10% of the grant funding for administration.

CAC's JARC project uses demand response vans to carry people to work or job related training or activities. CAC's New Freedom project has four parts. First, a volunteer escort service that utilizes CAC hybrid-electric vehicles or minivans to take disabled passengers on trips. The volunteer stays with the passenger through the entire trip. Second, a mobility navigator service that assist clients with information on how to access various transportation services. This project also includes travel training assistance. Third, funding for social or recreational trips contracted through Knox County CAC Transit. Fourth, administrative funding for a program that will improve taxicab services in our area. The program helps make local taxicab services safer and more senior or disability friendly.

Since this is a continuation of previously accepted projects they are already listed in the Transportation Improvement Plan (TIP). So, while no motion was needed to modify the TIP it was hoped that the Executive Board would endorse the project selection.

**A motion was made by Bob Becker and seconded by Tank Strickland to approve funding for Knoxville Knox County Community Action Committee (CAC) Job Access & Reverse Commute and New Freedom projects. The motion carried unanimously.**

## **7. Other Business**

- **Air Quality Non-attainment Issues – Attachment #7 –Letter to Tennessee Department of Environment and Conservation**

Mike Conger stated that Attachment #7 is copy of letter that was sent out last week signed by Mayor Mull to the Tennessee Department of Environment and Conservation asking them to make it a priority to submit an official Ozone Redesignation Request for the Knoxville Region for submittal to EPA Region 4. Mike indicated that we may only be in attainment for a short length of time because the standards will be changing.

- **Technical Committee Meeting, February 9 at 9 a.m. in the Small Assembly Room of the City County Building**
- **Executive Board Meeting, February 24 at 9 a.m. in the Small Assembly Room of the City County Building**

## **8. Public Comment**

There was no public comment.

## **9. Adjournment**

There being no further business, the meeting was adjourned.