

**TPO Executive Board Minutes
January 23, 2013
9 a.m.
Small Assembly Room
City/County Building
Knoxville, Tennessee**

The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on January 23, 2013 at 9:00 a.m. in the Small Assembly Room of the City/County Building, Knoxville, Tennessee. Mayor Ralph McGill, Vice Chair, chaired the meeting and called it to order. It was determined there was a quorum.

*Perrin Anderson	Sevier County, <i>for Mayor Larry Waters</i>
*Tom Beehan	Mayor, City of Oak Ridge
*Madeline Rogero	Mayor, City of Knoxville
*Dale Hurst	Lenoir City, <i>for Mayor Tony Aikens</i>
*Ralph McGill	Mayor, Town of Farragut
*Angie Midgett	Tennessee Department of Transportation (TDOT), <i>for Governor Haslam</i>
*Don Mull	Mayor, City of Alcoa
*Tony Norman	Knox County Commission
*Brenda Palmer	City of Knoxville
*Cindy Pionke	Knox County, <i>for Mayor Tim Burchett</i>
*Ed Shouse	East Tennessee Development District (ETDD)
*Eddie Simpson	Loudon County <i>for Mayor Estelle Herron</i>
TPO Staff	
Partner Agency Staff	
Members of the Public	

*** voting members**

1. Approval of November 28, 2012 Minutes

Item Summary: Approval of November 28, 2012 TPO Executive Board Minutes.
Attachment #1 – November 28, 2012 Minutes

Action: A Motion was made by Mayor Mull and seconded Mayor Rogero to approve the November 28, 2012 Minutes. The Motion carried unanimously.

2. Motion to Approve a Resolution to Amend the 2011-2014 Transportation Improvement Program (TIP)

Item Summary: The following Amendments to the TIP were requested by our state or local governments. The Technical Committee recommends approval.

Attachment #2 – Resolution

Attachment #2a – TIP Amendment 2011-017 (I-40 Weight Station Ramp Extension) – Amend the project by changing FY 2013 funding type from IM to NHPP and increasing the total funding from \$1,200,000 (\$1,080,000 federal and \$120,000 state) to \$2,200,000 total (\$1,980,000 federal and \$220,000 state).

Attachment #2b – TIP Amendment 2011-085 (Knoxville SmartWay ITS Expansion) – Amend the project by changing the funding type from IM to NHPP and increasing the total funds from \$3,576,700 total (\$3,219,030 federal and \$357,670 state) to \$5,100,000 total (\$4,590,000 federal and \$510,000).

Attachment #2c – TIP Amendment 2011-200 (KAT Section 5307 Transit Funds) – Amend the project by shifting the remainder of FY 2012 (Section 5307) funds in the amount of \$740,085 total (\$592,069 federal, \$74,008 state, and \$74,008 local) and FY 2013 (Section 5307) funds in the amount of \$3,096,923 total (\$2,477,538 federal, \$309,692 state, and \$309,693 local) for a combined total of \$3,837,008 total (\$3,069,606 federal, \$383,700 state, and \$383,701 local) to current projects: 2011-227 (Purchase bus shelters), 2011-224 (Acquire support equipment), 2011-226 (Non-fixed route ADA paratransit), 2011-225 (Preventative maintenance), 2011-230 (Program support), and 2011-235 (Real estate acquisition). The total project cost is amended from \$13,724,208 to \$9,887,200.

Attachment #2d – TIP Amendment 2011-224 (Acquire support equipment) – Amend the project by adding FY 2013 Section 5307 funds from project 2011-200 (KAT Section 5307 Transit Funds) in the amount of \$32,860 total (\$26,288 federal, \$3,286 state, and \$3,286 local).

Attachment #2e – TIP Amendment 2011-225 (Preventative maintenance) – Amend the project by adding FY 2013 Section 5307 funds from project 2011-200 (KAT Section 5307 Transit Funds) in the amount of \$3,030,186 total (\$2,424,149 federal, \$303,018 state, and \$303,019 local).

Attachment #2f – TIP Amendment 2011-226 (Non-fixed route ADA paratransit) – Amend the project by adding FY 2013 Section 5307 funds from project 2011-200 (KAT Section 5307 Transit Funds) in the amount of \$328,602 total (\$262,882 federal, \$32,860 state, and \$32,860 local).

Attachment #2g – TIP Amendment 2011-227 (Purchase bus shelters) – Amend the project by adding FY 2013 Section 5307 funds from project 2011-200 (KAT Section 5307 Transit Funds) in the amount of \$32,860 total (\$26,288 federal, \$3,286 state, and \$3,286 local).

Attachment #2h – TIP Amendment 2011-230 (Program support and administration) – Amend the project by adding Section 5307 funds from project 2011-200 (KAT Section 5307 Transit Funds) in the amount of \$162,500 total (\$130,000 federal, \$16,250 state, and \$16,250 local).

Attachment #2i – TIP Amendment 2011-235 (Real estate acquisition) – Add the project to the TIP for the purchase of parcel adjoining KAT Magnolia Maintenance Facility.

Discussion: Bryan Berry (MPC) stated there were 9 Amendments being recommended for approval by the Technical Committee. Mr. Berry briefly reviewed each Amendment, noting Attachments 2a and 2b were requested by TDOT and Attachments 2c through 2i were KAT Transit projects and concerned Section 5307 Transit funds. He further noted Attachment 2c outlined the distribution of approximately 3.8 million dollars of Section 5307 funds across the projects reflected in Attachments 2d through 2i. In response to a question regarding the distribution of Section 5307 funds, Mr. Welch stated that staff met with mayors and city managers of the those areas potentially negatively impacted in December. At the meeting the mayors and city managers requested additional, more specific information from CAC and ETHRA. He also clarified that the Section 5307 funds reflect the first 6 months of the FY 2013 budget. Congress has not yet passed a budget for the second half of FY 2013.

Action: A Motion was made by Mayor Rogero and seconded by Dale Hurst (Lenoir City) to approve a Resolution to amend the 2011-2014 Transportation Improvement Program (TIP). The Motion carried unanimously.

3. Election of Officers

Item Summary: The Bylaws state that the Executive Board shall elect a Chair and Vice Chair from its membership. Such election shall be by a majority vote of that membership. Election of officers shall take place on the first meeting of the calendar year and the term of office shall be for two years. An officer is eligible to serve a maximum of two consecutive terms. The TPO Director shall serve as permanent Secretary to the Executive Board.

Attachment #3 – TPO Chairs and Vice Chairs from 1993 to present

Action: A Motion was made by Mayor Beehan and seconded by Mayor Rogero to nominate Mayor McGill as Chair of the TPO Executive Board. The Motion carried unanimously. Mayor McGill noted for the record he did not vote.

Action: A Motion was made by Mayor Beehan and seconded by Eddie Simpson (Loudon County) to nominate Mayor Rogero as the TPO Executive Board Vice Chair. The Motion carried unanimously.

4. Ranking of TDOT Highway Projects for FY 2014-2016

Item Summary: TDOT asked the TPO to rank the projects in the attached project list (Attachment #4a). This attachment reflects the recommended ranking of projects made by the Technical Committee at their 1/15/13 meeting.

Attachment #4a – Knoxville Project Recommendations 3-Yr Work Program Fall 2012

Attachment #4b – Project Descriptions 2012

Attachment #4c – Project Map 2012

Discussion: Referencing Attachment #4a, Jeff Welch (TPO) noted these are projects that have the potential to be funded and that not all of them will be programmed by TDOT over the next 3 years. He clarified that TDOT asked that projects recommended for FY 2014 be ranked separately from those recommended for FY 2015/FY 2016. Mr. Welch noted the rankings as indicated on Attachment #4a reflect a review of, and subsequent changes made by the Technical Committee at their last meeting on January 15 based on feedback from the member jurisdictions. In a brief overview of the changes Mr. Welch highlighted the following: Moving construction of a new Intersection at US-11/SR-2 (Map ID B9) to *Projects Under Consideration for FY 2014* and moving removal of a Median at Simpson Street to SR-2/US-11 in Lenoir City (Map ID A3) to *Projects Under consideration for FY 2015/FY 2016*; additionally it was recommended by the Technical Committee to remove the James White Parkway project from the list (Map ID B8) and to add a new project, Operations and Safety Improvements to Chapman Highway between Blount Ave. and Governor John Sevier Highway, to *Projects Under Consideration for FY 2015/FY 2016*. He clarified removal of the James White Parkway project was only reflective of this 3 year list. Mayor Rogero stated she supported removal of the James White Parkway project and was extremely supportive of the proposed improvements to Chapman Highway as they are critical.

Action: A Motion was made by Brenda Palmer (City of Knoxville) and seconded by Mayor Mull to approve submitting the list, as presented, to the Tennessee Department of Transportation for their consideration. The Motion carried unanimously.

5. Regional Mobility Plan Updates

Item Summary: The Draft Mobility Plan was submitted to TDOT on December 6, 2012. TDOT will submit comments to TPO by January 18th. TPO will submit an updated Draft to FHWA by February 1st to keep on target for April action by the Technical Committee and Executive Board. We will also notify member jurisdictions when the February 1st Draft is available for review. Comments may be submitted to TPO at any time between now and mid-March however we do ask for comments as soon as possible to allow us time to address them. The formal public comment period (30 days) will begin in February.

Link – Draft 2040 Regional Mobility Plan – The document is lengthy. To minimize costs, we will only distribute print copies of the Draft upon request – however we will make them available to anyone who wants one. http://www.knoxtrans.org/temp/2040_draft_knoxville_regional_mobility_plan.pdf

Discussion: Alan Huff (TPO) noted we had received comments back from TDOT and were planning to have a response to those comments to TDOT by this Friday, the 25th. He stated the next step is to submit the updated Draft to FHWA and FTA for them to begin their 30 (business) day review period and subsequent return of their comments back to TPO. He noted staff is on target to get to the Plan back to the Technical Committee and Executive Board for action in April. He further noted they plan to begin the public comment period in February. Mr. Huff pointed out a link to the document on the website. He also noted that a copy of the Draft will be placed in all of the public libraries in the planning area.

Jeff Welch (TPO) noted the Plan is updated every 4 years. He also noted that the Plan Update coincides with the Air Quality Conformity Analysis which is done in conjunction with other federal partners. This has necessitated partnering with the Lakeway MTPO who according to Angie Midgett (TDOT), is on the same schedule to have their Plan before FHWA/FTA.

6. Local Transportation Projects Expected to be Funded by September 30, 2013

Item Summary: The TPO was asked by TDOT to provide a list of transportation projects expected to have funds obligated to them by September 30, 2013. The region is expected to obligate approximately \$15,638,000 dollars of local Surface Transportation Program funds.

Attachment #5 – List of STP Funded Projects Obligated for Remainder of FY 2013

Discussion: Jeff Welch (TPO) noted that every December TDOT reviews funding for all of the programs they oversee. MPO's are asked to provide a list of projects they will be able to obligate funding for through the end of the Fiscal Year, presently September 30, 2013. He referenced Attachment #5 which denotes obligating approximately 15.6 million dollars through the end of FY 2013, further noting that with a fund balance of about 50 million dollars, this is a good step in spending down the balance.

7. Bicycle Advisory Committee and Bicycle Program Update

Item Summary: The TPO Bicycle Advisory Committee was formed in 2001 to advise the Technical Committee and Executive Board on bicycles issues. Monika Miller, BAC Chair, will give an update on what the BAC has been working on recently and next steps, including a draft Bicycle Program Work Program. One success story of the Bicycle Program has been the presentation to driver's education classes.

Attachment #6 – Draft Bicycle Program Work Program

Discussion: Monika Miller, out-going chair of the BAC introduced the incoming 2013 BAC chair, David Harper. Ms. Miller stated the BAC is a group of citizen volunteers that advise the TPO regarding issues and concerns of bicyclists, specifically with regards to coordination of safety and inter-connectivity of the regional transportation systems. The BAC represents the growing number of people that want to bike commute in the TPO region and wants to work with the TPO to create a higher level of safety as well as offer more choices for them through the development of a cohesive bike network in all of the jurisdictions. She stated even minor improvements would have a large impact and the BAC would like to assist the TPO in identification of these projects. Ms. Miller briefly reviewed highlights of the Attached Draft Bicycle Work Program. Ms. Miller noted that the BAC wants to develop one bicycle/pedestrian facilities plan per year for all jurisdictions and the City of Knoxville has expressed interest in being the first one. She noted that the project will be moving forward with funds from the TPO being matched by the City. Ms. Miller noted that infrastructure is not the only issue and that there needs to be additional focus on increased education for both bicyclists and motorists. Ms. Miller noted that there were 750 participants in this year's Tour de Lights.

8. Other Business

- Technical Committee Meeting Tuesday, February 12, at 9 a.m. in the Small Assembly Room of the City County Building
- Executive Board Meeting Wednesday, February 27, at 9 a.m. in the Small Assembly Room of the City County Building

9. Public comment

Members of the public may address the Executive Board with a five-minute time limitation for each person.

10. Adjournment