

**TPO Executive Board Minutes
September 28, 2016
9:00 a.m.
Small Assembly Room
City/County Building
Knoxville, TN**

A major roadway blockage prevented Vice Chair Mayor Tom Taylor and Mayor Don Mull from attending.

Action: Kathryn Baldwin nominated Mayor Frank as Acting Chair for today's meeting. The Motion was seconded by Jeff Ownby. The Motion carried unanimously.

The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on September 28, 2016 at 9:00 a.m. in the Small Assembly Room of the City/County Building in Knoxville, TN. Mayor Terry Frank chaired the meeting and called it to order. It was determined there was a quorum.

*Kathryn Baldwin	City of Oak Ridge, <i>for Mayor Warren Gooch</i>
*Terry Frank	Mayor, Anderson County
*Jim Hagerman	City of Knoxville, <i>for Mayor Madeline Rogero</i>
*Ralph McGill	Mayor, Town of Farragut
*Jeff Ownby	Sevier County, <i>for Mayor Larry Waters</i>
*Billy Pickel	Loudon County, <i>for Mayor Buddy Bradshaw</i>
*Cindy Pionke	Knox County, <i>for Mayor Tim Burchett</i>
*Jack Qualls	City of Loudon, <i>for Mayor Jim Greenway</i>
*Amber Scott	City of Lenoir City, <i>for Mayor Tony Aikens</i>
*Ed Shouse	Knox County Trustee representing East TN Development District
*Josh Suddath	State of Tennessee, <i>for Governor Bill Haslam</i>
*Dave Wright	Knox County Commission
TPO Staff	
Partner Agency Staff	
Members of the Public	

***voting members**

1. Motion to Approve July 27, 2016 TPO Executive Board Minutes

Item Summary: Approval of July 27, 2016 TPO Executive Board Minutes.

A Motion was made by Jack Qualls and seconded by Amber Scott to approve the July 27, 2016 TPO Executive Board Minutes. The Motion carried unanimously.

2. Motion to Approve a Resolution to Amend the FY 2014-2017 Transportation Improvement Program

Item Summary: The following is a proposed Amendment to the FY 2014-2017 Transportation Improvement Program.

Technical Committee recommends approval.

Discussion: Elizabeth Watkins reviewed the proposed amendment to remove a portion of Fleenor Road from Mapletree Drive to Hobbs Road in Farragut as it is classified as an urban local road and therefore ineligible for federal funds. There are no other changes to the project.

A Motion was made by Cindy Pionke and seconded by Kathryn Baldwin to approve a Resolution to amend the FY 2014-2017 Transportation Improvement Program. The Motion carried unanimously.

3. Motion to Approve a Resolution for Changes in the Functional Classification for Roadway Corridors in the City of Maryville

Item Summary: A request has been made by the City of Maryville to change the State/Federal Functional Classification of a roadway corridor (Wesley Lane, Amerine Road, Janet Lane) from a Local designation to a Minor Collector designation. This corridor connects two Principal Arterial routes and is included on the draft Mobility Plan 2040 project list for improvements, but needs to have its functional classification upgraded in order to be eligible for federal funds. As part of this action a nearby parallel route (Genesis Street/Merritt Rd) will be downgraded from Minor Collector to Local classification.

Technical Committee recommends approval.

Discussion: Mike Conger noted that in conjunction with TDOT and the Federal Highway Administration the TPO is responsible for designating the functional classification of roadways in our planning area. He reviewed the proposed changes noting the main reason for this request is to provide for federal aid eligibility for the proposed improvement project (Amerine Road, Wesley Lane, Janet Lane). Downgrading of the parallel Genesis Street/Merritt Road corridor maintains the current amount of collector road mileage in the county. Mr. Conger touched on the process going forward to finalize the proposed functional classification change.

A Motion was made by Ed Shouse and seconded by Josh Suddath to approve a Resolution for changes in the Functional Classification for roadway corridors in the City of Maryville. The Motion carried unanimously.

4. Overview of Public Comments Received to Date on Draft List of Transportation Projects Mobility Plan 2040: Connecting People and Places

Item Summary: Over 130 comments were submitted during the public comment period on the draft mobility plan project list via the TPO's online mapping application. Staff will provide an overview of comments received and discuss next steps for community engagement. All comments submitted can be viewed on the mapping site: <http://maps.knoxmpc.org/feedback/mobility>

Discussion: Amy Brooks noted that over the last 60 days staff have been receiving comments on the projects submitted by local jurisdictions for inclusion in the Mobility Plan. Comments were received from 43 individuals on 55 projects. She further noted that the majority of the comments came from the Blount County area with the most comments on the proposed Pellissippi Parkway project. She then touched on the general themes of the comments, highlighted the TPO's project mapping application noting any comments on each project can be found there, and closed with a review of the next steps. Ms. Brooks also noted there will continue to be opportunity for public input prior to the adoption of the Mobility Plan update, targeted for the spring of 2017. The complete presentation is available online and can be found here: [http://www.knoxtrans.org/meetings/agendas/exec/sep16/Mobility Projects Public Comments.pdf](http://www.knoxtrans.org/meetings/agendas/exec/sep16/Mobility%20Projects%20Public%20Comments.pdf)

5. Results of ADA Survey of TPO Technical Committee Member Jurisdictions

Item Summary: Staff will provide an overview of ADA Transition Plans, highlighting the importance in making civic life accessible for all and complying with Title II of the ADA. ADA Survey of TPO Jurisdictions will be presented to explore the Region's existing state of compliance, needs, and next steps.

Discussion: Elizabeth Watkins gave an overview of ADA Transition Plans noting her presentation will focus on 4 areas: What is an ADA Transition Plan, why are they required, where we are as a region with regards to being in compliance and outlining steps to come into full compliance.

She touched on the history of the ADA and highlighted multiple examples of non-compliance nationwide. Ms. Watkins then reviewed the 7 steps for jurisdictions to come into compliance as laid out by TDOT: Designate an ADA Coordinator, Provide public notice about ADA requirements, Establish a grievance procedure (the ADA is complaint driven), Develop internal design standards, specification and details, Develop Self-Evaluation and Transition Plan, Approve a schedule and a budget to implement the Transition Plan and lastly, Monitor Progress. It was noted by Josh Suddath that for municipalities developing an ADA Transition Plan the focus should be on property owned by that municipality. He also stressed that municipalities be careful in their identification of who would be counted as employees as under the Department of Justice that definition appears to be quite broad. Ms. Watkins noted that TDOT has established a deadline of December 26, 2016 for jurisdictions to complete the following steps: ADA Coordinator, Public Notice of ADA requirements, a posted grievance procedure and a “plan to have a plan” for the rest of the steps. A question and answer period ensued. The complete presentation is available online and can be found here:

[http://www.knoxtrans.org/meetings/agendas/exec/sep16/ADA Transition Plans.pdf](http://www.knoxtrans.org/meetings/agendas/exec/sep16/ADA%20Transition%20Plans.pdf)

6. Draft FY 2017-2020 Transportation Improvement Program (TIP) for Public Comment

Item Summary: The FY 2017-2020 TIP is currently available for a 30-day public review and comment period until October 25, 2016. Staff will provide a brief overview of the TIP and allow for any questions or comments.

Discussion: Mike Conger noted the public review and comment period also includes the associated air quality conformity determination as well as the opportunity for the public to comment at today’s Executive Board meeting. He noted that the TIP is a 4-year program of projects, updated on a 3-year cycle, which identifies all regional projects receiving federal funds for any phase over the next 4 years. He then noted that assuming there are no significant comments that would result in a major change to any project in the draft TIP staff will be bringing it back before the Board for adoption at the October 26, 2016 meeting. He reiterated that this is the Interim TIP which coincides with the adoption of all MPO’s and TDOT’s TIPs statewide. The Final FY 2017-2020 TIP will be adopted in the spring of 2017 to coincide with the adoption of the Mobility Plan 2040 Update. Touching on the list of projects in the Interim TIP, Mr. Conger noted it basically contains projects rolled over from the current FY 2014-2017 TIP that have not been obligated. Mr. Conger identified that there was no one from the public signed up to offer any public comment.

7. Other Business

- Technical Committee meeting Tuesday, October 11, 2016 at 9:00 a.m. in the Small Assembly Room of the City/County Building.
- Executive Board meeting Wednesday, October 26, 2016 at 9:00 a.m. in the Small Assembly Room of the City/County Building.
- Jeff Welch shared a letter written by Mayor Frank along with a Resolution submitted by the Anderson County Commission stating they wanted to go on record in support of the widening of Edgemoor Road as a priority and to acknowledge a need for increased funding for TDOT to keep up with the demands of vital infrastructure projects.
- Jeff Welch recognized Josh Suddath, Manager of the Office of Community Transportation within TDOT’s Long Range Planning Division.

8. Public Comment

There was no public comment.

9. Adjournment

There was no further business and the meeting was adjourned.