

**TPO Executive Board Minutes
December 20, 2017
9:00 a.m.
Small Assembly Room
City County Building
Knoxville, TN**

The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on December 20, 2017 at 9:00 a.m. in the Small Assembly Room of the City County Building in Knoxville, TN. Mayor Terry Frank chaired the meeting and called it to order. It was determined there was a quorum.

*Dawn Distler	Public Transportation
*Terry Frank	Mayor, Anderson County
*Jerome Joiner	State of Tennessee, <i>for Governor Bill Haslam</i>
*Ralph McGill	Mayor, Town of Farragut
*Don Mull	Mayor, City of Alcoa
*Don Mull, Proxy	City of Maryville, <i>for Mayor Tom Taylor</i>
*Jeff Ownby	Sevier County, <i>for Mayor Larry Waters</i>
*Billy Pickel	Loudon County, <i>for Mayor Buddy Bradshaw</i>
*Cindy Pionke	Knox County, <i>for Mayor Tim Burchett</i>
*Madeline Rogero	Mayor, City of Knoxville
*Finbarr Saunders	Vice Mayor, City of Knoxville
*Jack Qualls	City of Loudon, <i>for Mayor Jim Greenway</i>
*Ed Shouse	Knox County Trustee representing East TN Development District
*Randy Smith	Chair, Knox County Commission
*Mark Watson	City of Oak Ridge, <i>for Mayor Warren Gooch</i>
TPO Staff	
Partner Agency Staff	
Members of the Public	

***voting members**

1. Motion to Approve November 22, 2017 TPO Executive Board Minutes

Item Summary: Approval of the November 22, 2017 TPO Executive Board Minutes.

A Motion was made by Mayor Mull and seconded by Councilman Saunders to approve the November 22, 2017 TPO Executive Board Minutes. The Motion carried unanimously.

2. Motion to Approve TDOT 2019-2021 3-Year Program Highway Project List Ranking

Item Summary: TDOT has provided the TPO with the list of candidate projects for the next 3-Year Work Program for ranking which is used as one of the inputs for TDOT's project selection process. The TPO staff has compiled the rankings that were submitted by Technical Committee voting members and staff is seeking approval from the Executive Board so that the rankings can be submitted to TDOT by their deadline of 12/31/17.

Technical Committee recommends approval.

Discussion: Mike Conger reviewed the proposed rankings touching on the process and noting the final list incorporates input received from the Technical Committee. He noted the difference with this year's list is there were additional projects to be ranked as a result of the IMPROVE Act being passed, making the ranking somewhat more challenging. Staff received input from approximately half of the Technical Committee voting members, the majority of which supported staff recommendation. He noted at the November Technical Committee staff stated that no response from a member jurisdiction would be considered support of the staff recommendation.

After averaging all of the input staff's recommendation had remained unchanged. Mr. Conger clarified that the TPO's rankings are one small factor that goes into the mix for TDOT's selection process for their 3-year program that they submit to the legislature each year, noting a large factor in their process is how ready a project is to move forward. Also presented last month was a list of projects considered other priority needs in our planning area that are not on TDOT's list. In previous years this list contained 10 or 11 projects, 7 of which have now moved forward as a result of the IMPROVE Act, leaving 4 projects remaining. Staff have identified other projects on state roads that are in the Mobility Plan and also asked the Technical Committee to consider these for addition to the other needs list. After considering input for these 4 projects staff's recommendation has changed slightly and this is reflected on Attachment #2B. A fifth project was added from the Mobility Plan list and is ranked last. It was noted there are 2 projects TDOT has requested be included that are not in our Mobility Plan and subsequently received the lowest rankings. Mr. Welch referenced Attachment #2C, submitted with the project tanking lists over the last several years, which reflects support for continued funding for public transit and multimodal projects in the region.

A Motion was made by Mayor Rogero and seconded by Councilman Saunders to recommend approval of the TDOT Proposed 2019-2021 3-Year Program Highway Project List, the Other Highway Project Needs List, and the Public Transit and Multimodal Priority Needs List. The Motion carried unanimously.

- 3. Motion to Approve a Resolution to Adopt Safety Performance Targets Established by TDOT**
Item Summary: Federal regulations require states and MPOs to establish performance targets for five separate safety factors. TDOT established statewide targets effective on 8/27/17 and now the TPO has 180 days (until 2/27/18) to either: agree to support the state target or establish specific numeric targets for a safety performance measure specific to our region. Staff will review the targets established by TDOT and discuss options for establishing regional targets or supporting the state targets.
Technical Committee recommends approval.

Discussion: Mike Conger stated that there are three major Performance Measurement areas established to implement the national goals; Safety, Pavement and Bridge Condition Measures and Performance of the NHS, Freight and CMAQ Measures. The first of these Performance Measures is Safety, with the National Goal being "To achieve a significant reduction in traffic fatalities and serious injuries on all public roads". Mr. Conger then reviewed the 5 required safety performance measures: Number of Fatalities, Number of Serious Injuries, Fatality Rate, Serious Injury Rate and Number of Non-motorized Fatalities and Serious Injuries. He noted these measures (targets) are to be assessed annually on a rolling 5 year average, with TDOT establishing their targets by August 31st of each year and MPOs responding 180 days later, or no later than February 27th of the following year. He reviewed the 8 step target setting process, noting key factors considered, and then shared data analysis TDOT utilized in the setting of their targets. MPOs can adopt the state's targets or adopt their own targets. Mr. Conger noted adoption of these targets is to be done annually so one option is to move to adopt TDOT's targets at least for this year which staff and the Technical Committee are recommending. The second option is to set our own targets but the deadline presented does not allow adequate time to do an in-depth exploration of local targets. He stated that the three other large MPOs in the state are adopting all of state targets at least for this year. He closed noting Technical Committee recommends approval of a Resolution to adopt all of the state targets for 2014-2018. The presentation is available online and can be found here: [http://www.knoxtrans.org/meetings/agendas/exec/dec17/safety performance.pdf](http://www.knoxtrans.org/meetings/agendas/exec/dec17/safety%20performance.pdf)

A Motion was made by Councilman Saunders and seconded by Mark Watson to approve a Resolution adopting the Safety Performance Targets established by TDOT. The Motion carried unanimously.

4. Update on FTA Section 5310 Grant Activities

Item Summary: The TPO is the Designated Recipient of the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities grant funds. The TPO distributes these funds through a competitive application process to agencies and non-profits who need funding assistance to provide transportation to seniors or individuals who are disabled. The TPO staff will present an update on the 5310 program including information on past awards and recent program management activities.

Discussion: Discussion: Doug Burton gave an overview of the grant program noting since the TPO began managing this program for our planning area we have awarded just over \$2.6 million of federal funds for operating and capital (primarily vans) projects. Staff have been working for the past several months to update the Program Management Plan for these funds as well as standardize required reporting and compliance documents in preparation for the next round of Call-For-Projects in the spring of 2018. To date, these funds have assisted with the purchase of 37 vehicles, and along with the operating funds awarded, will result in an average of over 125,000 annual trips, a number that will continue to grow. The presentation is available online and can be found here:
[http://www.knoxtrans.org/meetings/agendas/exec/dec17/section 5310](http://www.knoxtrans.org/meetings/agendas/exec/dec17/section%205310)

5. Other Business

- Technical Committee meeting Tuesday, January 9, 2018 at 9:00 a.m. in the Small Assembly room of the City County Building.
- Executive Board meeting Wednesday, January 24, 2018 at 9:00 a.m. in the Small Assembly room of the City County Building.
- Jeff Welch noted the state legislature will begin meeting again in January and staff will continue to monitor any legislation that affects our planning area and will keep member jurisdictions informed. Staff will also continue to update the Technical Committee and Executive Board on the status of our contracts and obligation of our funding programs.
- Mr. Welch described a new pool of funds that may be opening up in the range of \$4 to \$6 million which staff are hoping will be able to be obligated quickly for projects such as short intersection or safety improvements and transit vehicle purchases.
- Kelley Segars noted the 11th annual tour de Lights was its usual success with over 1000 participants for the third year in a row.
- Mark Watson shared that this week the City of Oak Ridge Schools announced that they were the first school system in the state, and second nationally, to earn an Advanced STEM Certification, District-Wide.
- Finbarr Saunders was congratulated on being elected Vice-Mayor.

6. Public Comment

There was no public comment.

7. Adjournment

There was no other business and the meeting was adjourned.