

October 23, 2019

9:00 A.M. | Small Assembly Room
City County Building, Knoxville, TN

The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on October 23, 2019 at 9:00 a.m. in the Small Assembly Room of the City County Building in Knoxville, TN. Chair Tom Taylor presided and called the meeting to order. It was determined that there was a quorum. Committee members were asked to introduce themselves.

*Terry Frank	Mayor, Anderson County
*Jeff Harris	Mayor, City of Loudon
*Jane Jolley	Knox County, for <i>Mayor Glenn Jacobs</i>
*Jeff Ownby	Sevier County, for <i>Mayor Larry Waters</i>
*Melissa Roberson	Public Transportation
*Madeline Rogero	Mayor, City of Knoxville
*Troy Ebbert	State of Tennessee, for <i>Governor Bill Lee</i>
*Stephanie Welch	City of Knoxville for Vice-Mayor Finbarr Saunders
*Ed Shouse	Knox County Trustee representing East TN Dev. District
*Tom Taylor	Mayor, City of Maryville
*Ron Williams	Mayor, Town of Farragut
*Larry Gann	City of Clinton, for <i>Mayor Scott Burton</i>
*Don Walker	Blount County, for <i>Mayor Ed Mitchell</i>
*Ron Williams	Mayor, Town of Farragut
TPO Staff	
Partner Agency Staff	
Members of the Public	
*voting members	
*non-voting members	

1. Call to Order

- a. Determination of a Quorum
- b. Introductions
- c. Amendments to the Agenda

2. Motion to Approve September 25, 2019, TPO Executive Board Minutes

Item Summary: Approval of the September 25, 2019, TPO Executive Board Minutes.

A Motion was made by Mayor Madeline Rogero and seconded by Mayor Ron Williams to approve the September 25, 2019 TPO Executive Board Minutes. The Motion carried unanimously.

3. Motion to Approve a Resolution to Adopt the Draft FY 2020-2023 Transportation Improvement Program (TIP)/Air Quality

Conformity Determination

Item Summary: The Transportation Improvement Program (TIP) is updated on a 3-year cycle. The new TIP covers fiscal years 2020-2023 and will supersede the current FY 2017-2020 TIP. An air quality conformity determination has been prepared demonstrating conformity of the new TIP as required. Comments from TDOT and FHWA have been addressed in the final draft TIP. The Draft FY 2020-2023 TIP is attached for review.

TPO TECHNICAL COMMITTEE RECOMMENDS APPROVAL

Discussion: Craig Luebke summarized the Draft TIP which encompasses \$493.9 million in total investments and 73 projects across 7 project groupings. Of the 73 projects, 51 are existing and 22 are new, with TDOT having 62 projects and 21 that are local. He touched on funding share by project type also reviewing the project groupings. Mr. Luebke reviewed TDOT and FHWA comments that were incorporated into the TIP, text and policy updates that have also been included and gave an overview of the approval timeline. He closed touching on the air quality conformity determination done in conjunction with the new TIP and which demonstrates compliance with the air quality conformity determination that was established with the Mobility Plan 2040. The presentation is available online and can be found here: [Presentation](#)

Mayor Madeline Rogero pointed out that the Chapman Highway Project is one of TDOT's priorities, listed in the plan, and they are starting now with \$3 million dollars to work on a design. Jeff Welch also explained that there are several safety improvement projects underway along Chapman Highway as well. Mayor Rogero followed up by saying this is a real informative document that explains what the requirements are, what's been accomplished to date, along with providing acronyms for readers that may not be as familiar with terms as the Board is. Mayor Rogero complimented staff by saying the Draft TIP was very well done.

A Motion was made by Mayor Ron Williams and seconded by Mayor Madeline Rogero to approve a Resolution to Adopt the Draft FY 2020-2023 Transportation Improvement Program (TIP)/Air Quality Conformity Determination. The Motion carried unanimously.

4. Motion to Adopt a Resolution certifying that the Transportation Planning Process is addressing major transportation issues and is being carried out in accordance with Federal Regulations

Item Summary: Concurrent with the submittal of the TIP, the State and the MPO shall certify that the transportation planning process is being carried out in accordance with all applicable requirements. This self-certification is required at least every four years according to the Code of Federal Regulation - 23 CFR 450.336. The certification is to be included as part of the Transportation Improvement Program.

TPO TECHNICAL COMMITTEE RECOMMENDS APPROVAL

Discussion: Jeff Welch described the certification process noting that in addition to the US Transportation Planning Regulations the certification includes adherence to other federal mandates such as Title VI and civil rights, discrimination based on race, color or creed, the Americans With Disabilities Act, air quality nonattainment and maintenance, Older Americans Act, gender discrimination and Section 504 of the Rehabilitation Act with regards to discrimination of individuals with disabilities. He clarified that the TPO is not responsible for implementation of all of these but with this document we are certifying that the TPO's process recognizes these regulations and our best effort is being made by the TPO and local governments to meet these federal requirements. New this year is that TDOT now has to sign off on meeting these requirements as well.

A Motion was made by Mayor Madeline Rogero and seconded by Mayor Ron Williams to recommend adoption of a Resolution certifying that the Transportation Planning Process is addressing major transportation issues and is being carried out in accordance with Federal Regulations. The Motion carried unanimously.

5. TDOT Request for Status of ADA Transition Plans

Item Summary: FHWA is responsible to ensure compliance with the Americans with Disabilities Act (ADA) in the public right-of-way and on projects using federal surface transportation funds. In accordance with this requirement, TDOT in coordination with the FHWA is tasked with ensuring that sub-recipients have completed their ADA Transition Plans. In order to finalize this task, the department is coordinating with RPOs and MPOs to develop a database that documents the critical attributes of a typical transition plan completed by their members.

Discussion: Craig Luebke noted as part of developing the TIP he had followed up with member jurisdictions regarding their status with the required Transition Plans as FHWA and TDOT have set the end of this calendar year as the firm deadline to have them completed. The attached memo speaks to that requirement. Jurisdictions need to submit either an ADA Self-Certification form if they have a Transition Plan in place, or an ADA Self-Evaluation and Transition Plan Status form if they do not, by the end of the year. Member jurisdictions are responsible for submitting this documentation directly to TDOT but staff are requesting that the TPO be copied. Mr. Luebke stressed that all indications are that federal funds will be in jeopardy if a jurisdiction is not in compliance with these Plans.

6. Other Business

- Technical Committee meeting Tuesday, November 12, 2019, at 9 a.m. in the Small Assembly room of the City County Building.
- Executive Board meeting Wednesday, November 20, 2019, at 9 a.m. in the Small Assembly room of the City County Building.

7. Public Comment

There was no public comment

8. Adjournment.

There was no further business, the meeting was adjourned at 9:34 A.M.