



The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on April 22, 2020 at 9:00 a.m. in a Telemeeting via Zoom. Chair Tom Taylor presided and called the meeting to order. It was determined that there was a quorum. Board members were asked to introduce themselves.

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| *Terry Frank | Mayor, Anderson County |
| *Amber Scott | City of Lenoir City, for Mayor Tony Aikens |
| *Megan Brooks | City of Alcoa for Mayor Clint Abbott |
| *Mark Watson | City of Oak Ridge for Mayor Warren Gooch |
| *Jeff Harris | Mayor, City of Loudon |
| *Glenn Jacobs | Mayor, Knox County |
| *Indya Kincannon | Mayor, City of Knoxville |
| *Michelle Christian | State of Tennessee, for Governor Bill Lee |
| *Gwen McKenzie | Vice-Mayor, City of Knoxville |
| *Larry Gann | City of Clinton |
| *Hugh Nystrom | Knox County Commission |
| *Don Walker | Blount County, for Mayor Ed Mitchell |
| *Ron Williams | Mayor, Town of Farragut |
| *Melissa Roberson | Knoxville Area Transit, Public Transportation |
| *Sean Santalla | FHWA Tennessee Division |
| *Steve King | Deputy Director of Engineering, City of Knoxville |
| *Pamela Kordenock | Federal Highway Administration |
| *Karen Estes | Community Action Committee |
| TPO Staff | |
| Partner Agency Staff | |
| Members of the Public | |
| *voting members | |
| **non-voting members | |

1 Call to Order

- a. Determination of a Quorum
- b. Introductions
- c. Amendments to the Agenda

2 Motion to Approve March 25, 2020 TPO Executive Board Minutes

Item Summary: Approval of the March 25, 2020 TPO Executive Board Minutes.

*A Motion was made by Mayor Indya Kincannon and seconded by Mayor Glenn Jacobs to approve the March 25, 2020 TPO Executive Board Minutes. A roll-call vote was taken. **The Motion carried unanimously.***

3A Public Hearing on the FTA Section 5307/5339 FY20-Program of Projects.

Item Summary: As a requirement of the Federal Transit Administration (FTA) a Public Hearing will be held during the Executive Board meeting to allow for input on the proposed Program of Projects (POP). The Executive Board has been holding the POP Public Hearing annually since 2013. The POP is a list of transit projects, for each agency, to be funded with the Section 5307 and 5339 funding. Staff will present the annual Appropriation amounts, the local distribution of funds methodology, and a summary of the projects listed in the POP. Staff will read into the record any public comments received and allow comments by any of the public participating on the zoom telemeeting. Once comments, if any, are made the Public Hearing will be closed. Executive Board action will occur under Agenda Item #3B.

Discussion: Doug Burton discussed the Public Hearing process on the FTA Section 5307/5339 FY 29-Program of Projects. Mr. Burton presented the annual Appropriation amounts, the local distribution of funds methodology, and a summary of the projects listed in the POP and read into record any public comments received during the public commenting period. The presentation is available online and can be found here: [Presentation](#)

3B Motion to approve the FTA Section 5307-5339 FY-20 Program of Projects adding a condition that all groups work together and revisit the method of dividing the Section 5307 funding to see if there is an improved option, and that a recommendation be completed within 6 months, by October of 2020, and before the distribution of the FY21 funding. (Technical Committee Motion)

Item Summary: After the close of the Public Hearing the Executive Board will consider any and all public comments made and vote on approval of the Program of Projects (POP). The POP is a list of transit projects, for each agency, to be funded with the Section 5307 and 5339 funding. Because the TIP already has both the Section 5307 and 5339 funding pages approved, the additional funds and projects will be added through internal adjustments. Staff recommends approval of the FY20 – POP.

TECHNICAL COMMITTEE RECOMMENDS APPROVAL OF THE FTA SECTION 5307-5339 FY-20 PROGRAM OF PROJECTS ADDING A CONDITION THAT ALL GROUPS WORK TOGETHER AND REVISIT THE METHOD OF DIVIDING THE SECTION 5307 FUNDING TO SEE IF THERE IS AN IMPROVED OPTION, AND THAT A RECOMMENDATION BE COMPLETED WITHIN 6

MONTHS, BY OCTOBER OF 2020, AND BEFORE THE DISTRIBUTION OF THE FY21 FUNDING.

Discussion: Doug Burton briefly reviewed the FTA Section 5307-5339 FY-20 Program of Projects and explained that the Technical Committee recommends approval adding a condition that all groups work together and revisit the method of dividing the Section 5307 funding to see if there is an improved option, and that a recommendation be completed within 6 months, by October of 2020, and before the distribution of the FY21 funding. The full presentation is available online and can be found here: [Presentation](#)

A Motion was made by Mayor Indya Kincannon and seconded by Mayor Glenn Jacobs to approve the FTA Section 5307-5339 FY-20 Program of Projects adding a condition that all groups work together and revisit the method of dividing the Section 5307 funding to see if there is an improved option, and that a recommendation be completed within 6 months, by October of 2020, and before the distribution of the FY21 funding. A roll-call vote was taken. The Motion carried unanimously.

4 Overview of CARES Act –Funding to Support Public Transit

Item Summary: On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act into law. The CARES Act provides emergency assistance and health care response for individuals, families and businesses affected by the COVID-19 pandemic. FTA is allocating \$25 billion to recipients of transit urbanized area and rural area formula funds. Funding will be provided at a 100-percent federal share, with no local match required, and will be available to support capital, operating, and other expenses generally eligible under those programs to prevent, prepare for, and respond to COVID-19.

Discussion: Doug Burton discussed recently passed legislation in response to COVID-19 including aid, relief and the Economic Security (CARES) Act. Mr. Burton went on to explain the emergency assistance and healthcare response provided by the CARES Act. Mr. Burton noted that FTA is allocating \$25 billion to recipients of transit urbanized area and rural area formula funds.

5 Motion to Approve a Resolution to Amend the FY2020-2023 Transportation Improvement Program (TIP)

Item Summary: Locally requested amendments for two (2) air quality non-exempt projects.

Discussion: Craig Luebke reviewed the proposed Resolution amending the FY2020-2023 Transportation Improvement Program. Mr. Luebke noted that there were locally requested amendments for (2) air quality non-exempt projects. The presentation is available online and can be found here: [Presentation](#)

TECHNICAL COMMITTEE RECOMMENDS APPROVAL

A Motion was made by Amber Scott and seconded by Mayor Jeff Harris to approve a Resolution to Amend the FY2020-2023 Transportation Improvement Program (TIP). A roll-call vote was taken. The Motion carried unanimously.

6 Presentation on the Results of the Planning Certification Review

Item Summary: A certification review of the transportation planning process was conducted by our Federal Partners over the past several months. Ms. Kordenbrock will present the results of that review.

Discussion: Pamela Kordenock, TDOT Staff, was present to discuss the results of the Planning Certification Review. The presentation is available online and can be found here: [Presentation](#)

7 Other Business

- Technical Committee meeting Tuesday, May 12, 2020, at 9 a.m. in the Small Assembly room of the City County Building.
- Executive Board meeting Wednesday, May 27, 2020, at 9 a.m. in the Small Assembly room of the City County Building.
- TDOT has announced that Preston Elliott, AICP, has been named the Deputy Commissioner and Chief of the TDOT Environment and Planning Bureau. Having worked with TDOT early on in his career, Preston has over 25 years of successful and impactful community and transportation planning experience with the State of Tennessee. Preston officially assumes his position April 20.

8 Public Comment

There was no public comment

9 Adjournment.

There was no further business, the meeting was adjourned at 9:53 A.M.