



Draft Minutes

9:00 A.M. | Telemeeting via Zoom

The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on November 25, 2020 at 9:00 a.m. by telecommuting via Zoom. Chair Tom Taylor presided and called the meeting to order. It was determined that there was a quorum. Committee members were asked to introduce themselves.

- *Amber Scott
 - *Megan Brooks
 - *Mr. Larry Gann
 - *Terry Frank
 - *Glenn Jacobs
 - *Mark Watson
 - *Jeff Harris
 - *Harold Cannon
 - *Troy Ebbert
 - *Ed Shouse
 - *Tom Taylor
 - *Jeff Ownby
 - *Larsen Jay
 - *Isaac Thorne
 - *Don Walker
 - *Ron Williams
 - ***Louise Povlin
 - ***Pamela Kordenock
 - ***Preston Elliott
 - ***Kwabena Aboagye
 - TPO Staff
 - Partner Agency Staff
 - Members of the Public
 - ***Voting members**
 - ****Non-voting members**
 - *****Interested Parties**
- City of Lenoir City, *for Mayor Tony Aikens*
 - City of Alcoa, *for Mayor Clint Abbott*
 - City of Clinton, *for Mayor Scott Burton*
 - Mayor, Anderson County
 - Mayor, Knox County
 - City of Oak Ridge, *for Mayor Warren Gooch*
 - Mayor, City of Loudon
 - City of Knoxville, *for Mayor India Kincannon*
 - State of Tennessee, *for Governor Bill Lee*
 - Knox County Trustee representing East TN Dev. District
 - Mayor, City of Maryville
 - Sevier County, *for Mayor*
 - Knox County Commission
 - Knoxville Area Transit, Public Transportation
 - Blount County, *for Mayor Ed Mitchell*
 - Mayor, Town of Farragut
 - Vice-Mayor, Town of Farragut
 - Federal Highway Administration
 - TDOT, Deputy Commissioner
 - TDOT Assistant Director

1 Call to Order

- a. Determination of a Quorum
- b. As allowed by Governor Lee's Executive Orders in response to the COVID-19 pandemic, unless I hear objection, I am going to rule that, by acclamation, the Board agrees that this meeting is being conducted electronically in order to protect the public health.
- c. Amendments to the Agenda: There were no amendments.
- d. Reminder: List of Commonly used Acronyms is attached.

2 Motion to Approve October 28, 2020 TPO Executive Board Minutes

Item Summary: Approval of the October 28, 2020 TPO Executive Board Minutes.

A Motion was made by Mayor Jeff Harris and seconded by Amber Scott to approve the October 28, 2020 TPO Executive Board Minutes. A roll call vote was taken. The Motion carried unanimously 16-0.

3 Motion to Approve a Resolution to Amend the FY2020-21 Transportation Planning Work Program (TPWP) Update

Item Summary: This amendment of the 2020-2021 involves adding planning studies to the work program. Specifically planning studies that were included in the adopted 2020-2023 TIP must also be included in the transportation planning work program. See page 26 for a listing of these planning studies that are to be funded with L-STBG funds. Also, as a result of a call for planning studies earlier this year, staff is including three studies using planning funds to be completed over the next 8 to 10 months. Appendix E and page 26 provide additional detail on these studies. There were also minor edits and updates to the document.

TECHNICAL COMMITTEE RECOMMENDED APPROVAL

Discussion: Jeff Welch shared that this amendment of the 2020-2021 involves adding planning studies to the work program. Specifically planning studies that were included in the adopted 2020-2023 TIP must also be included in the transportation planning work program. Mr. Welch presented a list of planning studies that are to be funded with L-STBG funds. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Megan Brooks and seconded by Harold Cannon to approve a Resolution to Amend the FY2020-2021 Transportation Planning Work Program (TPWP) Update. A roll call vote was taken. The Motion carried unanimously 16-0.

4 Motion to Approve a Resolution to Adopt the Human Services Transportation Coordination Plan

Item Summary: The Human Services Transportation Coordination Plan (HSTCP) focuses on the transportation needs of seniors, people with disabilities, and people with low-incomes in the urban area. The HSTCP must outline strategies for meeting the identified transportation needs. The TPO is the designated recipient of the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities program funds for the Knoxville urban area. As the designated recipient, the TPO is charged with conducting a call-for-projects and must ensure that any project selected is in-keeping with the strategies listed in the HSTCP.

TECHNICAL COMMITTEE RECOMMENDED APPROVAL

Discussion: Doug Burton shared that the TPO is the designated recipient of the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities program funds for the Knoxville urban area. As the designated recipient, the TPO is tasked with

conducting a call-for-projects and ensuring that any project selected is in-keeping with the strategies listed in the HSTCP. Mr. Burton presented the Board with strategies outlined for meeting the identified transportation needs. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Mayor Ron Williams and seconded by Amber Scott to approve a Resolution to Adopt the Human Services Transportation Coordination Plan. A roll call vote was taken. The Motion carried unanimously 16-0.

5 Motion to Approve a Resolution to Approve the Knoxville Regional Transportation Planning Organization Title VI Report

Item Summary: As the recipient of Federal Transit Administration (FTA) funding, the TPO is required to prepare a Title VI Report every three years. The Title VI Report is a collection of information, maps, tables, forms, and exhibits to be submitted to FTA to demonstrate the TPO is compliant with the requirements outlined in FTA Circular 4702.1B. The Title VI Report also describes outreach efforts the TPO undertakes in trying to engage transportation disadvantaged communities in the planning process. The Executive Board is required to approve the Title VI Report.

TECHNICAL COMMITTEE RECOMMENDS APPROVAL

Discussion: Doug Burton explained that as a recipient of Federal Transit Administration (FTA) funding, the TPO is required to prepare a Title VI Report every three years. Mr. Burton shared the Title VI Report with the Board and described outreach efforts taken to engage transportation disadvantaged communities in the planning process. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Mayor Ron Williams and seconded by Mayor Jeff Harris to approve a Resolution to Approve the Knoxville Regional Transportation Planning Organization Title VI Report. A roll call vote was taken. The Motion carried unanimously 16-0.

Chair Mayor Tom Taylor needed to leave and turned the meeting over to Vice Mayor Terry Frank.

6 Report on Federal Transit Administration Section 5307 Funding Allocation

Item Summary: The Committee created to review the distribution of Section 5307 Transit funds to KAT, ETHRA and CAC met earlier this month and decided to keep the formula as is for the time being.

Discussion: Doug Burton shared the process in which the Section 5307 Transit funds were allocated to KAT, ETHRA and CAC. The presentation is available online and can be found here: [Presentation](#)

7 Overview of the Mobility Plan 2045 Public Input Round 2

Item Summary: Round 2 of public input to the Mobility Plan closed on October 18, 2020. Staff will provide a brief overview of the results of this round of community input.

Discussion: Jeff Welch shared that Round 2 of public input to the Mobility Plan closed on October 18, 2020 noting there were nearly double the number of responses received than with the first round. Mr. Welch presented those results to the Executive Board. The presentation is available online and can be found here: [Presentation](#)

8 Urban Transportation Planning Grant Opportunity

Item Summary: An overview of a newly created TDOT Transportation Planning grant.

Discussion: Troy Ebbert shared information about a newly created TDOT Transportation Planning Grant. He touched briefly on eligible projects and studies under this pilot project. They expect to open this up by January 2021 and will make applications available. Mr. Ebbert entertained questions from Board members.

9 Reports from our FHWA and TDOT Partners

Item Summary: An update from our FHWA and TDOT Partners.

Discussion: Pamela Kordenock from FHWA and Troy Ebbert from TDOT shared current updates with the Executive Board. Ms. Kordenock noted the FAST Act has been extended for a year and briefly described the separate, associated funding. Mr. Ebbert noted TDOT has a few projects for whom they are using advanced construction funding and touched briefly on the status of those projects.

10 Other Business

- On Wednesday, December 2, 2020 TDOT will hold a virtual public meeting to discuss I-40/81 Corridor recommendations.
- Active Knox is hosting a virtual event on transportation equity featuring Charles T. Brown of Rutgers University and local panelists via Zoom at 6 p.m. on Dec. 3. Registration required: <https://tinyurl.com/ActiveKnoxDec2020>
- Technical Committee meeting Tuesday, December 8, 2020 at 9 a.m. This meeting will be held electronically.
- Executive Board meeting Wednesday, December 16, 2020 at 9 a.m. This meeting will be held electronically.

11 Public Comment

There was no public comment

12 Adjournment.

There was no further business, the meeting was adjourned at 10:01 A.M.