



KNOXVILLE REGIONAL

July 27, 2022
TPO Executive Board

Draft Minutes

9:00 A.M. | Main Assembly Room

The Knoxville Regional Transportation Planning Organization (TPO) Executive Board met on July 27, 2022 at 9:00 a.m. in the Main Assembly Room of the City-County Building. Chair Terry Frank presided and called the meeting to order. It was determined that there was a quorum.

- | | |
|------------------|---|
| *Terry Frank | Mayor, Anderson County |
| *Megan Brooks | City of Alcoa, <i>for Mayor Clint Abbott</i> |
| *Jeff Harris | Mayor, City of Loudon |
| *Indya Kincannon | Mayor, City of Knoxville |
| *Ron Williams | Mayor, Town of Farragut |
| *Briane Boone | City of Maryville, <i>for Mayor Andy White</i> |
| *Ed Shouse | Knox County Trustee |
| *Troy Ebbert | TDOT, Region 1 |
| *Amber Scott | City of Lenoir City, <i>for Mayor Tony Aikens</i> |
| *Glenn Jacobs | Mayor, Knox County |
| *Perrin Anderson | Sevier County, <i>for Mayor Larry Waters</i> |
| ***Matt Meservy | TDOT, Long Range Planning Director |
- TPO Staff
Partner Agency Staff
Members of the Public
*voting members
**non-voting members
***interested parties

1 Call to Order

- a. Determination of a Quorum.
- b. Introductions.
- c. Acknowledgement of Zoom participants.
- d. Amendments to the Agenda. There were no amendments.
- e. List of Commonly Used Acronyms attached as Attachment #1.

2 Motion to Approve April 27, 2022 TPO Executive Board Minutes

Item Summary: Approval of the April 27, 2022 TPO Executive Board Minutes.

A Motion was made by Mayor Ron Williams and seconded by Troy Ebbert to approve the April 27, 2022 TPO Executive Board Minutes. The Motion carried unanimously 11-0.

3 PUBLIC HEARING on the Federal Transit Administration – Urban Area – Program of Projects

Motion to Approve the Fiscal Year 2022 Program of Projects

Item Summary: As a requirement of the Federal Transit Administration (FTA), a Public Hearing will be held during the Executive Board meeting to allow for public input regarding the proposed transit Program of Projects (POP). The POP is a specific list of projects to be funded by each agency. Each fiscal year, the urban area receives from the FTA an allocation of Section 5307 – Urban Area, Section 5339 – Bus and Bus Facilities, and Section 5310 – Enhanced Mobility of Seniors and Individuals with Disabilities grant funds. The City of Knoxville is the Designated Recipient of the 5307 and 5339 funds. The TPO is the Designated Recipient of the Section 5310 funds. The Executive Board in 2017 approved a distribution formula for how the Section 5307 funds would be allocated to KAT, Knox County CAC Transit, and ETHRA. The Executive Board should consider any-and-all public input before final action on the POP.

TECHNICAL COMMITTEE RECOMMENDS APPROVAL.

Mayor Frank opened the Public Hearing. There was no one from the public present to comment. Staff have not received any comments from the public to date. Doug Burton gave a presentation on the Program of Projects and the requirement for a Public Meeting to be held. The presentation is available online and can be found here: [Presentation](#) Mayor Frank closed the Public Hearing.

A Motion was made by Mayor Kincannon and seconded by Mayor Williams to approve the Fiscal Year 2022 Program of Projects. The Motion carried unanimously 11-0.

4 Motion to Approve a Resolution Adopting Amendments to the FY 2020-2023 Transportation Improvement Program (TIP), Air Quality Conformity Report and Certifying that the Metropolitan Planning Process is being Followed

Item Summary: Locally requested amendments for one (1) air quality non-exempt project (Washington Pike) and one (1) air quality exempt project (Knoxville Area Transit Electric Bus and Charging Infrastructure Purchase).

TECHNICAL COMMITTEE RECOMMENDS APPROVAL.

Discussion: Craig Luebke briefly went over the amendments requested for the projects discussed at the previous TPO Technical Committee meeting. Mr. Luebke responded to questions from the Board members. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Mayor Kincannon and seconded by Mayor Ron Williams to approve a resolution adopting Amendments to the FY 2020-2023 Transportation Improvement Program

(TIP), Air Quality Conformity Report and Certifying that the Metropolitan Planning Process is being Followed. The Motion carried unanimously 11-0.

5 Motion to Adopt the Air Quality Conformity Memorandum of Agreement Update

Item Summary: Federal transportation planning regulations require that there is an agreement in place between the state DOT and MPOs describing the process for cooperative planning and analysis of all projects in cases where an air quality nonattainment / maintenance area extends beyond the MPO planning area and includes more than one MPO, which is the case for the Knoxville Region. The current MOA between the Knoxville TPO, TDOT and LAMTPO was last updated in 2007 and staff has updated it again to reflect the most current conditions affecting air quality conformity requirements.

TECHNICAL COMMITTEE RECOMMENDS APPROVAL

Discussion: Mike Conger discussed the Air Quality Conformity Memorandum of Agreement and the updates that are needed. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Mayor Jacobs and seconded by Mayor Harris to approve the Air Quality Conformity Memorandum of Agreement. The Motion carried unanimously 11-0.

6 Motion to Approve a Resolution Adopting the Public Transit Asset Management and Safety Plan Targets

Item Summary: Federal requirements require transit agencies to set and MPOs to adopt performance-based planning targets dealing with Transit Asset Management (TAM) and safety. TAM concerns the management of vehicle fleets, equipment, and facilities. Each transit operator is also required to adopt a Public Transportation Agency Safety Plan (PTASP) and set safety targets. Knoxville Area Transit, Knox County CAC Transit, and the East Tennessee Human Resource Agency each prepared a PTASP and set their individual TAM and safety targets and reported them to the TPO. The TPO is required to adopt the regional TAM targets and each transit agency's individual safety targets.

TECHNICAL COMMITTEE RECOMMENDS APPROVAL

Discussion: Doug Burton provided an update on Public Transit Asset Management and Safety Plan targets. Mr. Burton responded to questions from the Board members. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Mayor Williams and seconded by Amber Scott to approve a resolution adopting the Public Transit Asset Management and Safety Plan Targets. The Motion carried unanimously 11-0.

7 Motion to Adopt Congestion Mitigation and Air Quality (CMAQ) Performance Measure (PM-3) Targets

Item Summary: The Knoxville TPO is subject to additional performance measures under the FHWA Transportation Performance Management (TPM) requirements related to the CMAQ program entering the 2nd Performance Period from 2022-2026 due to our status as an air quality maintenance area. Specific targets in the areas of: (1) Peak Hour Excessive Delay (PHED), (2) Percent of Non-Single Occupant Vehicle (%Non-SOV) Travel and (3) Emission Reductions have been developed in conjunction with TDOT and need to be adopted by the TPO.

TECHNICAL COMMITTEE RECOMMENDS APPROVAL

Discussion: Mike Conger shared the Congestion Mitigation and Air Quality Performance Measure Targets. Mr. Conger responded to questions from the Board members. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Mayor Harris and seconded by Amber Scott to adopt the Congestion Mitigation and Air Quality (CMAQ) Performance Measure (PM-3) Targets. The Motion carried unanimously 11-0.

8 Presentation on the Draft Fiscal Year 2023-2026 Transportation Improvement Plan (TIP)

Presenter: Craig Luebke, TPO Staff

Item Summary: The Transportation Improvement Program (TIP) is updated on a 3-year cycle. The new TIP covers fiscal years 2023-2026 and will supersede the current FY 2020-2023 TIP. The preliminary draft TIP has been submitted to TDOT for a 30-business day review. TDOT and subsequent federal review comments will be addressed in the final draft TIP. The draft projects list and proposed revisions to programming policies will be presented.

Discussion: Craig Luebke presented the Draft Fiscal Year 2023-2026 Transportation Improvement Program (TIP). The Final 2023-2026 TIP will be presented to the Board for adoption at the October meeting. [Presentation](#)

The Draft FY 2023-2026 Transportation Improvement Program is available online and can be viewed here: [LINK](#)

9 Reports from our FHWA and TDOT Partners

Item Summary: Updates from our FHWA and TDOT Partners.

Discussion: Matt Meservy gave updates from TDOT to include: the Tennessee Electric Vehicle Infrastructure Plan, Freight Study update, Urban Congestion Plans, and upcoming performance measures on greenhouse gases and carbon reduction. Mr. Meservy responded to questions from the Board Members. There were no participants from FHWA.

10 Other Business

- TPO Technical Committee Meeting, August 9, 2022. at 9 a.m. in the Small Assembly Room of the City County Building
- Executive Board Meeting Wednesday, August 24, 2022, at 9 a.m. in the Small Assembly Room of the City County Building
- Ed Shouse will be retiring. The Board expressed appreciation to Ed for his service on the Board.

11 Public Comment

Members of the public may address the Executive Board with a five-minute time limitation for each person.

12 Adjournment