



Minutes

9:00 AM | 400 Main St SW
Knoxville, TN 37902

1. Call to Order

The meeting was called to order at 9:02 a.m. by Mayor Terry Frank, Chair.

A. Determination of a Quorum

B. Introductions

C. Introduction of Zoom Participants

D. Amendments to the Agenda

E. **List of Commonly Used Acronyms**

Voting Members Present:

***Matt Meservy**

TDOT, for Governor Bill Lee

***Glenn Jacobs, Vice-Chair**

Mayor, Knox County

***Tom Clabo**

City of Knoxville, for Mayor Indya Kincannon

***Ron Williams**

Mayor, Town of Farragut

***Terry Frank, Chair**

Mayor, Anderson County

***Jack Qualls**

City of Loudon, for Mayor Jeff Harris

***Terry Hill**

Commissioner, Knox County

***Isaac Thorne**

Director, Knoxville Area Transit

***Don Walker**

Blount County, for Mayor Ed Mitchell

***Andrew Roberto**

Councilman, City of Knoxville, for Vice Mayor Tommy Smith

***Justin Biggs**

County Trustee, ETDD

***James Temple**

Sevier County, for Mayor Larry Waters

***Amber Scott-Kelso**

Lenoir City, for Mayor Tony Aikens

***Megan Brooks**

Alcoa, for Mayor Tanya Martin

TPO Staff

Partner Agency Staff

Members of the Public

***Voting Members**

2. Minutes

Approved 14-0-0

A motion was made by Trustee Biggs and seconded by Mayor Williams, to approve the minutes of the October 25, 2023 Executive Board Meeting. The motion carried unanimously, 14-0.

3. **2020 Adjusted Census Urban Area Boundary and New TPO Metropolitan Planning Area Boundary***



Motion #1: Motion to Approve a Resolution Adopting the 2020 Adjusted Census Urban Area Boundary

Motion #2: Motion to Approve a Resolution Adopting the New TPO Metropolitan Planning Area Boundary

The US Census Bureau delineates urban and rural areas following each Decennial Census with the 2020 urban area designations being made on 12/29/2022. The TPO must review its Metropolitan Planning Area (MPA) boundary after each Census and adjust as necessary. The MPA must include, at a minimum, the entire existing Census urbanized area plus the contiguous area expected to become urbanized within a 20-year forecast period. TPO staff will provide an overview of the process used to delineate both an Adjusted (smoothed) Census Urban Area as well as the new MPA boundary for our region.

Attachment #3A: Resolution Adopting Delineation of the Adjusted Knoxville 2020 Census Urban Area Boundary

Attachment #3B: Resolution Adopting Delineation of New Knoxville Regional TPO Metropolitan Planning Area Boundary based on the 2020 Census

Attachment #3C: Letter from Sevier County Mayor Larry Waters

Technical Committee recommends approval.

Discussion

Mike Conger, TPO Staff, reviewed the 2020 Adjusted Census Urban Area Boundary and changes to the Metropolitan Planning Area Boundary for the Knoxville region.

Approved 14-0-0

A motion was made by Trustee Biggs and seconded by Mayor Williams to approve the Resolution Adopting the 2020 Adjusted Census Urban Area Boundary. The motion carried unanimously, 14-0.

A motion was made by Ms. Scott-Kelso and seconded by Mr. Temple to approve the Resolution Adopting the New TPO Metropolitan Planning Area Boundary. The motion carried unanimously, 14-0.

4. **Title VI Report***

As the recipient of Federal Transit Administration (FTA) funding, the TPO is required to prepare a Title VI Report every three years. The Title VI Report is a collection of information, maps, tables, forms, and exhibits to be submitted to FTA to demonstrate the TPO is compliant with the requirements outlined in FTA Circular 4702.1B. The Title VI Report also describes outreach efforts the TPO undertakes in trying to engage transportation disadvantaged communities in the planning process. The Executive Board is required to approve the Title VI Report. The full Title VI Report is available online.

Attachment #4A: Resolution Adopting Title VI Report

Attachment #4B: Summary Memo

Technical Committee recommends approval.

Discussion

Doug Burton, TPO Staff, reviewed the Title VI Report.

Approved 14-0-0

A motion was made by Trustee Biggs and seconded by Mayor Williams to approve the Title VI Report. The motion carried unanimously, 14-0.

5. **Annual Listing of Obligated Projects for FY 2023**

Each year the TPO is required to make available to the public a listing of all transportation related projects in which federal funds were obligated in the past fiscal year. The full list of 2023 Federally Obligated Projects is available online.

Discussion

Craig Luebke, TPO Staff, reviewed the list of all transportation projects in which federal funds were obligated in the past fiscal year.

6. **Mobility Plan 2050 Update**



TPO Staff will provide an update on the 2050 Mobility Plan.

Discussion

Mike Conger, TPO Staff, provided an update on the Mobility Plan 2050, including the results of the Technical Advisory Committee survey and a discussion of goals and objectives.

7. **TDOT Project Updates**

In past years the TPO would typically be asked to rank the projects in our region being considered for funding in TDOT's 3-Year Program at this meeting. TDOT's annual process is different this year due to the passage of the major Transportation Modernization Act (TMA) legislation by the State Legislature. TDOT Region 1 Project Development and OCT Staff will provide project updates.

Discussion

Dexter Justis, TDOT Region 1 Staff, provided updates on transportation projects in the Knoxville region.

8. **TDOT and FHWA Updates**

Discussion

Mike Conger, TPO Staff, read updates submitted by Zach Coleman, FHWA, and updated the Board on the upcoming Federal Certification Review to take place in 2024. Matt Meservy, TDOT Staff, gave an update on TDOT Planning Grants, for which application open on January 2, 2024.

9. **Other Business**

Executive Board Meeting Wednesday, January 24, 2024, at 9 a.m. in the Small Assembly Room of the City County Building

TPO Technical Committee Meeting Tuesday, January 9, 2024, at 9 a.m. in the Small Assembly Room of the City County Building

Amy Brooks, Knoxville-Knox County Planning Executive Director, notified the Board that Doug Burton has been appointed as Coordinator for the TPO.

10. **Public Comment**

Members of the public may address the Technical Committee with a five-minute time limit for each person.

Discussion

There was no public comment.

11. **Adjournment**

The meeting was adjourned at 10:25 a.m.

