



# Minutes

9:00 AM | Small Assembly  
400 Main St, Knoxville

## 1. Call to Order

The meeting was called to order at 9:00 a.m.

- Determination of a Quorum
- Introduction of Participants
- Introduction of Zoom Participants
- Amendments to the Agenda

<b>*Glenn Jacobs</b> Mayor, Knox County (Chair)	<b>*Larry Gann</b> City of Clinton (for Mayor Scott Burton)	<b>*Stacy Morrison</b> State of Tennessee (for Governor Bill Lee)	<b>*Larson Jay</b> Commissioner, Knox County Commission (for Commissioner Gina Oster)
<b>*Indya Kincannon</b> Mayor, City of Knoxville (Vice- Chair)	<b>*Don Walker</b> Blount County (for Mayor Ed Mitchell)	<b>*Isaac Thorne</b> Director, Knoxville Area Transit	<b>*Terry Frank</b> Mayor, Anderson County
<b>*Jeff Harris</b> Mayor, City of Loudon	<b>*Ron Williams</b> Mayor, Town of Farragut	<b>*Andrew Roberto</b> Councilman, City of Knoxville (for Vice- Mayor Tommy Smith)	<b>TPO Staff</b>
<b>*Amber Scott-Kelso</b> Lenoir City (for Mayor Tony Aikens)	<b>*James Temple</b> (for Mayor Larry Waters) Sevier County		<b>Partner Agency Staff</b>
			<b>*Voting member</b>

## 2. Minutes

**Attachment #2:** Draft of the April 30, 2025 Executive Board Meeting Minutes

**Approved** 13-0-0

*A motion was made by Mayor Williams and seconded by Ms. Scott-Kelso to approve the minutes of the April 30, 2025 Executive Board meeting. The motion carried unanimously.*



### 3. **FTA Section 5310 Designated Recipient Status\***

The TPO (Knoxville Knox County Planning) is the current designated recipient of the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities funding. The amount of time to manage the program has grown over the years and this effort is not in-keeping with the primary mission of the TPO which is to do transportation planning. Therefore, the TPO and CAC have worked to form a partnership where the grant processing and management activities will be transferred to their responsibility. The TPO will help with project selection and the updating of the Human Services Transportation Coordination Plan (required by FTA). CAC already works with FTA on a regular basis and has decades of experience working with grant management and distributing funding to regional non-profits and service agencies. To make this action official the Executive Board must first recommend, by resolution, to the Governor of Tennessee that CAC be named the Designated Recipient of the 5310 funds. Then the Governor must designate CAC in a letter to FTA.

#### **Attachment #3:** Resolution

*Technical Committee recommends approval, unanimously.*

#### **Discussion**

Mr. Burton reviewed the proposal to name CAC the designated recipient of the 5310 funds.

#### **Approved** 13-0-0

*A motion was made by Mayor Williams and seconded by Mayor Kincannon to approve the resolution that CAC be named the designated recipient of the 5310 funds. The motion carried unanimously.*

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### 4. **FY 2026 – 2029 Transportation Improvement Program (TIP) Development Update\***

Review and discussion of a draft fiscally constrained list of local projects, TPO derived funding projections and TIP programming policies.

#### **Attachment #4:** Draft Fiscally Constrained Local Program of Projects

#### **Discussion**

Mr. Luebke reviewed a draft fiscally constrained list of local projects, TPO derived funding projections and TIP programming policies.

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### 5. **Supplemental SS4A Safety Plan for Anderson County \***

The TPO was awarded a Supplemental Safety Planning Grant in the FHWA Safe Streets and Roads for All (SS4A) year 2023 funding round to expand our Regional Roadway Safety Action Plan to include all of Anderson County beyond just the TPO Planning Area portion. This study was recently completed by the same consultant and will be added as an appendix to the TPO regional safety plan following Executive Board endorsement.

#### **Attachment #5:** Safety Action Plan for Anderson County

*Technical Committee recommends approval, unanimously.*

#### **Discussion**

Mr. Bird reviewed the Anderson County Supplemental SS4A Safety Plan.

#### **Approved** 13-0-0

*A motion was made by Mayor Williams and seconded by Mr. Temple to endorse the Supplemental SS4A Safety Plan for Anderson County. The motion carried unanimously.*

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## 6. **TDOT and FHWA Updates**

### **Discussion**

Mr. Morrison reviewed the 10-Year Plan updates and the approved state budget. Mr. Morrison also announced Statewide Partnership Program coming this summer.

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## 7. **Other Business**

Mr. Burton announced the June TPO meetings have been cancelled. The next Technical Committee meeting will be held July 8, 2025, and the Executive Board meeting will be held July 23, 2025.

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Mr. Burton announced that the KAT tri-annual review has been completed. The agency received a perfect score for the fifth time in a row.

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Mayor Frank thanked the TPO staff for their work on the Anderson County Safety Action Plan.

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## 8. **Public Comment**

Members of the public may address the Executive Board with a five-minute time limit for each person.

### **Discussion**

There was no public comment.

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## 9. **Adjournment**

### **Discussion**

The meeting was adjourned 9:36 a.m.

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