Item 5
Bylaws Update Discussion
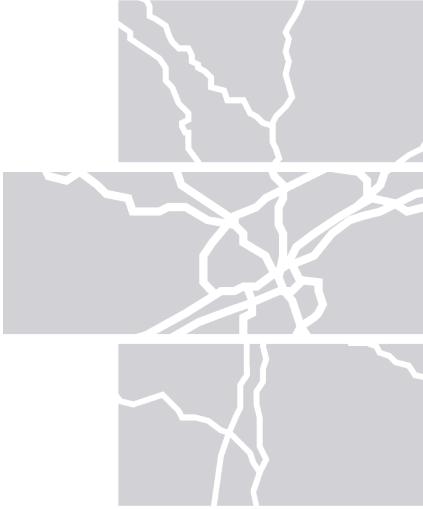
PRESENTER: DOUG BURTON, TPO STAFF

NO ACTION REQUIRED

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Topics to be Discussed

- Membership Population Threshold
- Aligning Meeting Frequency of Technical Committee & Executive Board
- Officer Term
- Technical Committee Membership
- Other Issues

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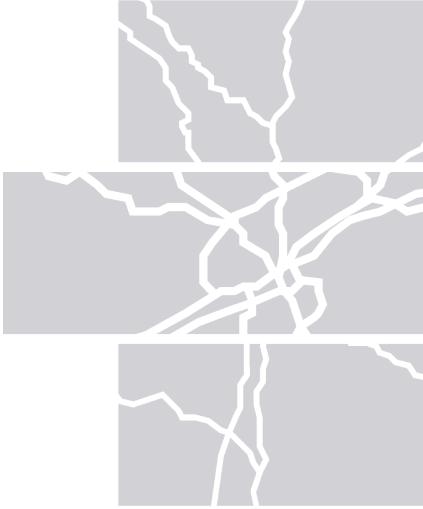
Member Population Threshold

TC/EB membership … "governmental jurisdictions with a population of 5,000 or greater according to the latest decennial US census figures."

- Do we allow the double-counting of the population (5,000 threshold)?

- What happens if we eliminate the threshold? Should we adjust threshold?

- What about a hybrid-option? EB versus TC

Staff Recommendation: Leave threshold at 5,000 and no double-counting.

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Population Breakdown (2020 Census)

	Knoxville UA	Seymour UA	Tellico Village UA	In TPO MPA	TOTAL
Anderson	48,957	0	0	13,960	62,917
Blount	82,345	2,610	0	31,510	116,465
Knox	434,570	368	0	44,033	478,971
Loudon	28,160	0	7,156	10,390	45,706
Roane	3,225	0	0	2,475	5,700
Sevier	0	12,241	0	10,138	22,379
TOTAL	597,257	15,219	7,156	112,506	732,138

	Knoxville UA	Outside Knoxville UA	Total Knox TPO MPA
Unincorporated Portion of Counties Population			
Anderson unincorporated	9,084	12,269	21,353
Blount unincorporated	37,415	30,063	67,478
Knox unincorporated	220,693	44,032	264,725
Loudon unincorporated	12,770	16,828	29,598
Roane unincorporated	377	756	1,133
Sevier unincorporated	0	22,088	22,088
City-Level Population			
Alcoa	10,902	76	10,978
Clinton	9,722	334	10,056
Farragut	23,288	218	23,506
Friendsville	0	896	896
Knoxville	190,589	151	190,740
Lenoir City	10,072	45	10,117
Loudon (City)	5,318	673	5,991
Louisville	1,711	2,673	4,384
Maryville	31,907	0	31,907
Norris	1,141	449	1,590
Oak Ridge (Anderson)	27,078	676	27,754
Oak Ridge (Roane)	1,987	1,661	3,648
Oliver Springs (Anderson)	1,932	232	2,164
Oliver Springs (Roane)	861	58	919
Rockford	410	412	822
Sevierville	0	291	291
TOTAL	597,257	134,881	732,138

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Close-up of Roane County Portion
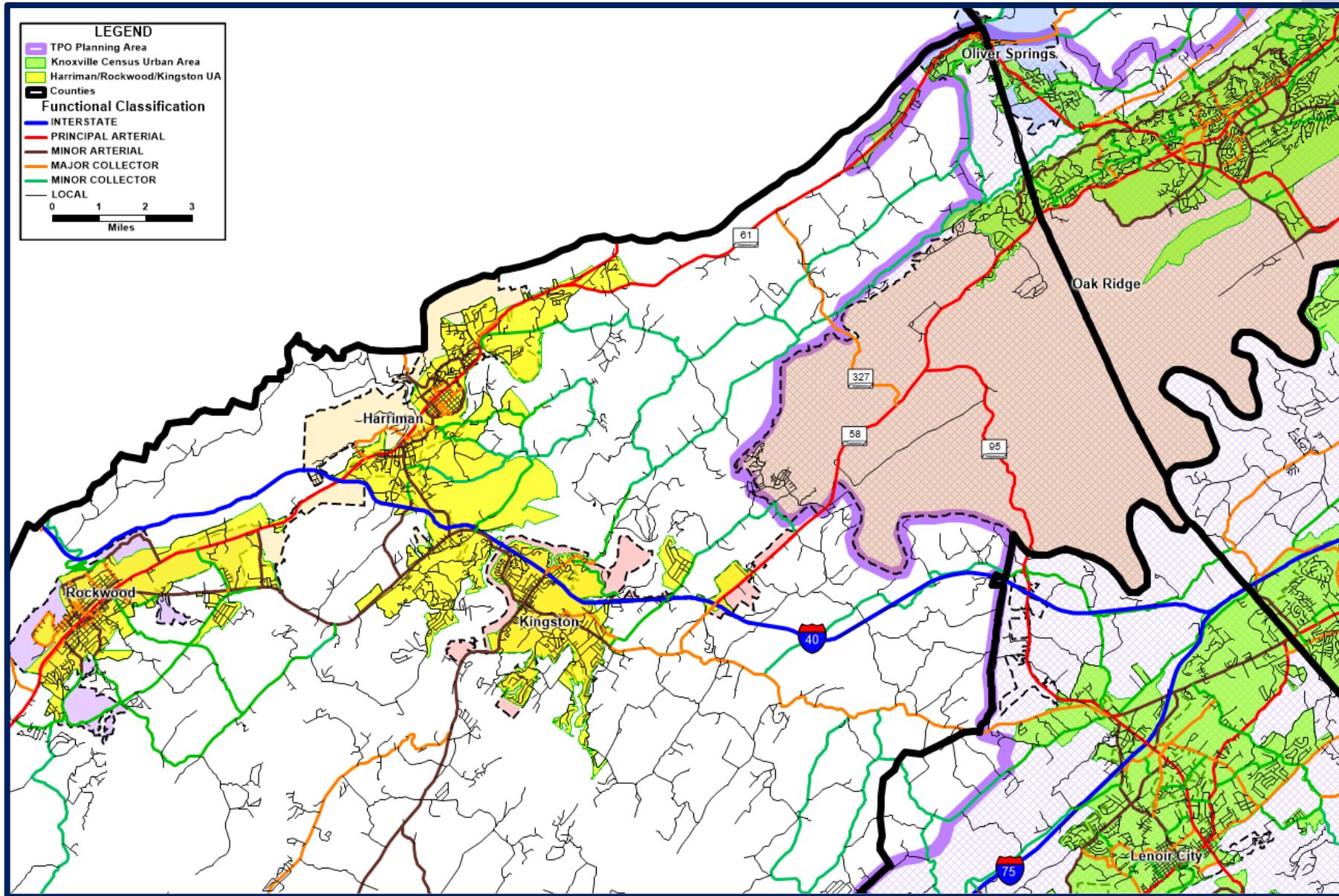
Aligning Meeting Frequency of TC & EB

- The TC shall meet … at least **bimonthly**.

- The EB Board shall meet at least **quarterly**.

- Nashville: The Technical Committee will typically meet monthly, but no less than quarterly.

Staff Recommendation: Aligning meeting frequency with Executive Board.

Officer Term

Current term of TC: office shall be for one year. Any officer is eligible to serve a maximum of two consecutive terms.

- This requires no change for the TC, but staff will recommend to the Executive Board that they make a change and align their terms with the TC.

- Executive Board is 2-year term, can serve two terms (4 years)

- Queston: How should we count partial terms?

Staff Recommendation: Change Executive Board officer term to one year with a maximum of two consecutive terms.

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TC Membership

Twelve staff members: One each to be designated by Alcoa, Clinton, Farragut, Lenoir City, City of Loudon, Maryville, Oak Ridge, Lakeway MTPO, and Anderson, Blount, Loudon, and Sevier Counties

Director of Transit – KAT,

Director – Tennessee Vans,

Director – Metropolitan Airport,

Director – Knoxville Knox County CAC,

Director – ETHRA

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TC Membership (cont.)

- Who appoints the twelve staff members?

- Are the members defined sufficiently?

- Do we still need to keep Lakeway MTPO on as a voting member? Could be Ex-Officio?
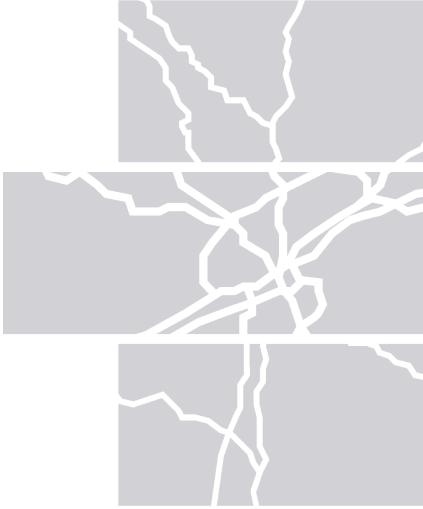
Staff Recommendation: Government designees shall be determined by the principal elected official of that jurisdiction. Agency or organization designees shall be determined by the chief executive officer of that agency/organization.

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TC Membership (cont.)

- Each TC member may designate, in writing, a representative to attend meetings in said member's absence. Is permanent representatives allowed – is this a proxy?

- How do we handle a proxy of a proxy. Are second proxies allowed? Who appoints the second proxy?
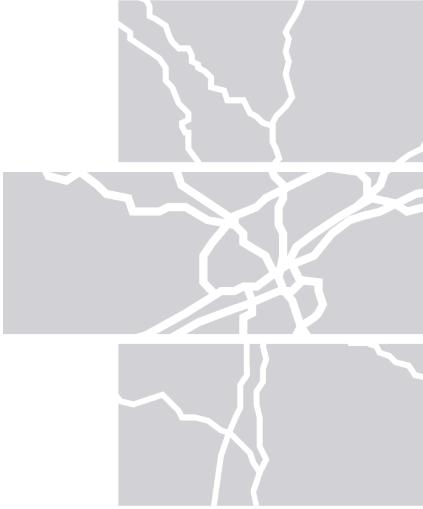
Staff Recommendation: Members are designated by their Mayor/Director. Proxies should only be for temporary absences and should be appointed by the Mayor/Director.

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Other Issues

1. Each TC member shall have one vote, unless they have a proxy letter from another committee member – in this case, a committee member may have up to two votes.

   This is in the Executive Board bylaws also.

   Staff Recommendation: eliminate from bylaws.

2. Should staff be able to take items directly to Executive Board if they come up between meetings and are time sensitive?

   Staff Recommendation: only in limited situations. This would not include any decision on local funding. Could include TDOT funding, endorsements, etc.

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