



October 8, 2019

9:00 A.M. | Small Assembly Room
City County Building, Knoxville, TN

The Knoxville Regional Transportation Planning Organization (TPO) Technical Committee met on October 8, 2019 at 9:00 a.m. in the Small Assembly Room of the City County Building in Knoxville, TN. Vice Chair Brian Boone presided and called the meeting to order. It was determined that there was a quorum. Committee members were asked to introduce themselves.

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| *Wayne Blasius | City of Oak Ridge |
| *Megan Brooks | City of Alcoa |
| *Brian Boone | City of Maryville |
| *Don Brown | ETDD, <i>for Terry Bobrowski</i> |
| *Michelle Christian | TDOT, Region 1, <i>for Troy Ebbert</i> |
| *Rich DesGroseilliers | Lakeway MTPO |
| *Karen Estes | Knox County CAC Transit |
| *Deanna Flinchum | Knoxville Commuter Pool |
| *Gerald Green | Knoxville-Knox County Planning |
| *Jim Hagerman | City of Knoxville |
| *Cindy Pionke | Knox County |
| *Melissa Robeson | Knoxville Area Transit, <i>for Jacob Wright</i> |
| *Blake Sartin | Metro Knoxville Airport Authority |
| *Darryl Smith | Town of Farragut |
| *Don Walker | Blount County, <i>for Chico Messer</i> |
| TPO Staff | |
| Partner Agency Staff | |
| Members of the Public | |
| *voting members | |

1. Call to Order

- a. Determination of a Quorum
- b. Introductions
- c. Amendments to the Agenda

A Motion was made by Wayne Blasius and seconded by Gerald Green to approve the October 8, 2019 TPO Technical Committee Agenda. The Motion carried unanimously.

2. Motion to Approve September 10, 2019, TPO Technical Committee Minutes

Item Summary: Approval of the September 10, 2019, TPO Technical Committee Minutes.

A Motion was made by Gerald Green and seconded by Cindy Pionke to approve the September 10, 2019 TPO Technical Committee Minutes. The Motion carried unanimously.

3. **Motion to Recommend Approval of a Resolution to Adopt the Draft FY2020-2023 Transportation Improvement Program (TIP)/Conformity to the Executive Board**

Item Summary: The Transportation Improvement Program (TIP) is updated on a 3-year cycle. The new TIP covers fiscal years 2020-2023 and will supersede the current FY 2017-2020 TIP. An air quality conformity determination has been prepared demonstrating conformity of the new TIP as required. Comments from TDOT and FHWA have been addressed in the final draft TIP. The Draft FY 2020-2023 TIP is attached for review.

TPO STAFF RECOMMENDS APPROVAL

Discussion: Craig Luebke summarized the Draft TIP which encompasses \$493.9 million in total investments and 73 projects across 7 project groupings. Of the 73 projects, 51 are existing and 22 are new, with TDOT having 62 projects and 21 that are local. He touched on funding share by project type also reviewing the project groupings. Mr. Luebke reviewed TDOT and FHWA comments that were incorporated into the TIP, text and policy updates that have also been included and gave an overview of the approval timeline. He closed touching on the air quality conformity determination done in conjunction with the new TIP and which demonstrates compliance with the air quality conformity determination that was established with the Mobility Plan 2040. The presentation is available online and can be found here: [Presentation](#)

A Motion was made by Cindy Pionke and seconded by Gerald Green to recommend approval of a Resolution to Adopt the Draft FY2020-2023 Transportation Improvement Program (TIP)/Conformity to the Executive Board. The Motion carried unanimously.

4. **Motion to Recommend Adoption of Self-Certification of the Transportation Planning Process to the Executive Board**

Item Summary: Concurrent with the submittal of the TIP, the State and the MPO shall certify that the transportation planning process is being carried out in accordance with all applicable requirements. This self-certification is required at least every four years according to the Code of Federal Regulation - 23 CFR 450.336. The certification is to be included as part of the Transportation Improvement Program.

TPO STAFF RECOMMENDS APPROVAL

Discussion: Jeff Welch described the certification process noting that in addition to the US Transportation Planning Regulations the certification includes adherence to other federal mandates such as Title VI and civil rights, discrimination based on race, color or creed, the Americans With Disabilities Act, air quality nonattainment and maintenance, Older Americans Act, gender discrimination and Section 504 of the Rehabilitation Act with regards to

discrimination of individuals with disabilities. He clarified that the TPO is not responsible for implementation of all of these but with this document we are certifying that the TPO's process recognizes these regulations and our best effort is being made by the TPO and local governments to meet these federal requirements. New this year is that TDOT now has to sign off on meeting these requirements as well.

A Motion was made by Wayne Blasius and seconded by Gerald Green to recommend Adoption of Self-Certification of the Transportation Planning Process to the Executive Board. The Motion carried unanimously.

5. Status of ADA Transition Plans Memo (TDOT)

Item Summary: FHWA is responsible to ensure compliance with the Americans with Disabilities Act (ADA) in the public right-of-way and on projects using federal surface transportation funds. In accordance with this requirement, TDOT in coordination with the FHWA is tasked with ensuring that sub-recipients have completed their ADA Transition Plans. In order to finalize this task, the department is coordinating with RPOs and MPOs to develop a database that documents the critical attributes of a typical transition plan completed by their members.

Discussion: Craig Luebke noted as part of developing the TIP he had followed up with member jurisdictions regarding their status with the required Transition Plans as FHWA and TDOT have set the end of this calendar year as the firm deadline to have them completed. The attached memo speaks to that requirement. Jurisdictions need to submit either an ADA Self-Certification form if they have a Transition Plan in place, or an ADA Self-Evaluation and Transition Plan Status form if they do not, by the end of the year. Member jurisdictions are responsible for submitting this documentation directly to TDOT but staff are requesting that the TPO be copied. Mr. Luebke stressed that all indications are that federal funds will be in jeopardy if a jurisdiction is not in compliance with these Plans.

6. Joint Review of Fatal Crashes in Knox County/Lessons Learned

Item Summary: TPO helped to coordinate a second joint review of fatal crashes with law enforcement, engineering staff, and public health representatives to foster the sharing of information with the goal of reducing fatalities and serious injuries. Staff will discuss lessons learned from the process.

Discussion: Ellen Zavisca noted this initiative in part arose from the recent Road to Zero technical assistance we received from America Walks which focused specifically on pedestrian safety in Knox County. She noted this is the second joint review completed for Knox County with one being done earlier this year that looked the last half of 2018. This review looked at fatal crashes in Knox County for the first half of 2019. Ms. Zavisca noted this recent study reflects an uptick in pedestrian fatalities within the city with 8 fatalities in the first half of 2019. She noted many of the fatalities occur on 5 lane arterials like Kingston Pike, often in the 2-way center turn lane which is typically not a safe environment. Ms. Zavisca noted that the joint review members all agreed that there needs to be more education for the pedestrian and driving public for better understanding of the dangers and opportunities to effect better safety. She noted KPD is making the effort to follow up with the Medical Examiner's office to identify when intoxicants are involved in a fatality and ensure that information gets into the crash reports. The presentation is available online and can be found here: [Presentation](#)

7. Other Business

- Active Knox presents Grassroots Approaches to Safer Streets, Tuesday, October 15, 2019, at 6 p.m.
Attachment #5 – Active Knox Flyer
- 2019 TDOT Multimodal Access Grant- Eligible to Submit an Application:
Town of Farragut, Blount County, Knox County, City of Alcoa and City of Knoxville
- 2019 TDOT CMAQ Call for Projects
Attachment #6- Timeline and Evaluation Criteria
- Technical Committee meeting Tuesday, November 12, 2019, at 9 a.m. in the Small Assembly room of the City County Building.
- Executive Board meeting Wednesday, October 23, 2019, at 9 a.m. in the Small Assembly room of the City County Building.

8. Public Comment

There was no public comment

9. Adjournment.

There was no further business.

A Motion was made by Gerald Green and seconded by Cindy Pionke to adjourn. The Motion carried unanimously and the meeting was adjourned at 10:05 A.M.