



# Draft Minutes

9:00 A.M. | Telemeeting via Zoom

The Knoxville Regional Transportation Planning Organization (TPO) Technical Committee met on November 10, 2020 at 9:00 a.m. by telecommuting via Zoom. Chair Brian Boone presided and called the meeting to order. It was determined that there was a quorum. Committee members were asked to introduce themselves.

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| <ul style="list-style-type: none"> <li>*Wayne Blasius</li> <li>*Megan Brooks</li> <li>*Chico Messer</li> <li>*Karen Estes</li> <li>*Darryl Smith</li> <li>*Kathryn Baldwin</li> <li>*Kathy Olsen for Jim Snowden</li> <li>*Brian Boone</li> <li>*Deanna Flinchum</li> <li>*Rich DesGroseilliers</li> <li>*Mike Patterson</li> <li>*Jack Qualls</li> <li>*Amy Brooks</li> <li>*Blake Sartin</li> <li>*Jacob Wright</li> <li>*Harold Cannon</li> <li>*Jeff Ownby</li> <li>*Terry Bobrowski</li> <li>*Michelle Christian</li> <li>**Troy Ebbert</li> <li>**Sean Santalla</li> <li>**Andrew Sibold</li> <li>Nancy Nabors</li> <li>TPO Staff</li> <li>Partner Agency Staff</li> <li>Members of the Public</li> <li><b>*voting members</b></li> <li><b>**non-voting members</b></li> </ul> | <ul style="list-style-type: none"> <li>City of Oak Ridge</li> <li>City of Alcoa</li> <li>Blount County</li> <li>Knox County CAC Transit</li> <li>Town of Farragut</li> <li>Anderson County</li> <li>Knox County Engineering</li> <li>City of Maryville</li> <li>Knoxville Commuter Pool</li> <li>Lakeway MPO</li> <li>ETHRA, for Gary Holliday</li> <li>City of Loudon, Loudon County</li> <li>Knoxville-Knox County Planning</li> <li>Metro Knoxville Airport Authority</li> <li>Knoxville Area Transit</li> <li>City of Knoxville Engineering</li> <li>Sevier County</li> <li>ETDD, for Terry Bobrowski</li> <li>TDOT, Region 1</li> <li>TDOT, Region 1</li> <li>FHWA</li> <li>FHWA, Professional Development</li> <li>Knoxville Chamber</li> </ul> |
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## 1 Call to Order

- a. Determination of a Quorum
- b. ***A motion was made by Wayne Blasius and seconded by Chico Messer stating that the Technical Committee indicates that conducting this meeting by electronic means is necessary to protect the public health, safety and welfare of Tennesseans in light of the COVID-19 outbreak. A roll-call vote was taken. The Motion carried unanimously.***
- c. Introductions
- d. Amendments to the Agenda.

*A motion was made by Kathryn Baldwin and seconded by Chico Messer amending the Agenda to remove Agenda Item #3 from the Agenda. A roll-call vote was taken. The Motion carried unanimously.*

## **2 Motion to Approve October 13, 2020 TPO Technical Committee Minutes**

**Item Summary:** Approval of the October 13, 2020 TPO Technical Committee Minutes.

Kathryn Baldwin would like the Minutes to reflect the new TDOT program presented by Preston Elliott, Deputy TDOT Commissioner, under Other Business.

*A Motion was made by Megan Brooks and seconded by Kathryn Baldwin to approve the October 13, 2020 TPO Technical Committee Minutes including the discussed modification. A roll call vote was taken. The Motion carried unanimously.*

## **3 Motion to Recommend Approval of a Resolution to Amend the FY2020-2023 Transportation Improvement Program (TIP) and to Certify that the Metropolitan Planning Process is being followed to the Executive Board.**

**Item Summary:** TDOT has requested amendment for one (1) air quality exempt project.

### **STAFF RECOMMENDS APPROVAL**

**Discussion:** Craig Luebke briefly reviewed the local and TDOT requested amendments for one (1) air quality exempt project. The air quality exempt project is the Magnolia Avenue Streetscape - Phase 3 and 4. The presentation is available online and can be found here: [Presentation](#)

*A Motion was made by Harold Cannon and seconded by Wayne Blasius to recommend approval of a Resolution to Amend the FY2020-2023 Transportation Improvement Program (TIP) and to Certify that the Metropolitan Planning Process is being followed to the Executive Board. A roll call vote was taken. The Motion carried unanimously.*

## **4 Motion to Recommend Approval of a Resolution to Amend the FY2020-2021 Transportation Planning Work Program (TPWP) Updated to the Executive Board**

**Item Summary:** This amendment of the 2020-2021 involves adding planning studies to the work program. Specifically planning studies that were included in the adopted 2020-2023 TIP must also be included in the transportation planning work program. See page 26 for a listing of these planning studies that are to be funded with L-STBG funds. Also, as a result of a call for planning studies earlier this year, staff is including three studies using planning funds to be completed over the next 8 to 10 months. Appendix E and page 26 provide additional detail on these studies. There were also minor edits and updates to the document.

**STAFF RECOMMENDS APPROVAL**

**Discussion:** Jeff Welch shared that this amendment of the 2020-2021 involves adding planning studies to the work program. Specifically planning studies that were included in the adopted 2020-2023 TIP must also be included in the transportation planning work program. Mr. Welch presented a list of planning studies that are to be funded with L-STBG funds. The presentation is available online and can be found here: [Presentation](#)

*A Motion was made by Kathryn Baldwin and seconded by Chico Messer to recommend approval of a Resolution to Amend the FY2020-2021 Transportation Planning Work Program (TPWP) updated to the Executive Board. A roll call vote was taken. The Motion carried unanimously.*

**5 MOTION TO RECOMMEND APPROVAL OF A RESOLUTION TO ADOPT THE HUMAN SERVICES TRANSPORTATION COORDINATION PLAN TO THE EXECUTIVE BOARD**

**Item Summary:** The Human Services Transportation Coordination Plan (HSTCP) focuses on the transportation needs of seniors, people with disabilities, and people with low-incomes in the urban area. The HSTCP must outline strategies for meeting the identified transportation needs. The TPO is the designated recipient of the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities program funds for the Knoxville urban area. As the designated recipient, the TPO is charged with conducting a call-for-projects and must ensure that any project selected is in-keeping with the strategies listed in the HSTCP.

**STAFF RECOMMENDS APPROVAL**

**Discussion:** Doug Burton shared that the TPO is the designated recipient of the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities program funds for the Knoxville urban area. As the designated recipient, the TPO is tasked with conducting a call-for-projects and ensuring that any project selected is in-keeping with the strategies listed in the HSTCP. Mr. Burton presented the Board with strategies outlined for meeting the identified transportation needs. The presentation is available online and can be found here: [Presentation](#)

*A Motion was made by Wayne Blasius and seconded by Jack Qualls to recommend approval of a Resolution to Adopt the Human Services Transportation Coordination Plan to the Executive Board. A roll call vote was taken. The Motion carried unanimously.*

**6 MOTION TO RECOMMEND APPROVAL OF A RESOLUTION TO APPROVE THE KNOXVILLE REGIONAL TRANSPORTATION PLANNING ORGANIZATION TITLE VI REPORT TO THE EXECUTIVE BOARD**

**Item Summary:** As the recipient of Federal Transit Administration (FTA) funding, the TPO is required to prepare a Title VI Report every three years. The Title VI Report is a collection of

information, maps, tables, forms, and exhibits to be submitted to FTA to demonstrate the TPO is compliant with the requirements outlined in FTA Circular 4702.1B. The Title VI Report also describes outreach efforts the TPO undertakes in trying to engage transportation disadvantaged communities in the planning process. The Executive Board is required to approve the Title VI Report.

## **STAFF RECOMMENDS APPROVAL**

**Discussion:** Doug Burton explained that as a recipient of Federal Transit Administration (FTA) funding, the TPO is required to prepare a Title VI Report every three years. Mr. Burton shared the Title VI Report with the Board and described outreach efforts taken to engage transportation disadvantaged communities in the planning process. The presentation is available online and can be found here: [Presentation](#)

*A Motion was made by Harold Cannon and seconded by Chico Messer to recommend approval of a Resolution to approve the Knoxville Regional Transportation Planning Organization Title VI Report to the Executive Board. A roll call vote was taken. The Motion carried unanimously.*

## **7 OVERVIEW OF THE MOBILITY PLAN 2045 PUBLIC INPUT ROUND 2**

**Item Summary:** Round 2 of public input to the Mobility Plan closed on October 18, 2020. Staff will provide a brief overview of the results of this round of community input.

**Discussion:** Jeff Welch shared that Round 2 of public input to the Mobility Plan closed on October 18, 2020. Mr. Welch presented those results to the Executive Board. The presentation is available online and can be found here: [Presentation](#)

## **8 TDOT FUNDING OPPORTUNITIES**

**Item Summary:** An overview of various TDOT administered transportation grant programs will be provided.

**Discussion:** Michelle Christian, TDOT, shared various TDOT administered transportation grant programs that will be provided with the Technical Committee. Ms. Christian requested that the Technical Committee share these grant programs with their local jurisdictions. The presentation is available online and can be found here: [Presentation](#)

## **9 Other Business**

- Executive Board meeting Wednesday, November 25, 2020 at 9 a.m. This meeting will be held electronically.
- Technical Committee meeting Tuesday, December 8, 2020 at 9 a.m. This meeting will be held electronically.

## **9 Public Comment**

There was no public comment

## **10 Adjournment.**

There was no further business, the meeting was adjourned at 10:21 A.M.